

**Lakeville Community Conversation on Race  
Planning Workgroup Meeting  
Meeting Notes  
Wednesday, October 14, 2020  
Via Zoom – 6:30 pm**

**Members Present:** Mayor Doug Anderson, Councilmember Joshua Lee, City Administrator Justin Miller, Maya Imoto, Darryl Sanders, Venkat Kakula, Zipporah Bogonko, Jeni Hartung and Janet Collins, facilitator (Conflict Resolution Center).

Janet opened the meeting by asking that each member share a personal check-in.

Discussions proceeded into logistics of the proposed community conversation:

- Venkat shared the draft flyer that will be used to advertise the event. Members were overall pleased with the design and shared feedback regarding pictures that were being used and if they reflected the desire of the group. He also shared a draft registration system/sign up form. Justin indicated that this would need to be done by the city but that the work done so far will be welcomed by city staff builds the form.
- Considerable conversation was held regarding if the event would be held in person, virtually, or with both options. It was determined that it would be a combination in-person/virtual event and left it to city staff to determine how the technology would work. Jeni and Darryl volunteered to test the systems at Lakeville South High School beforehand.
- Janet explained some options on how to train small group facilitators and that they would need to agree to remain neutral and not be part of the discussion.
- Doug asked that members send panelist ideas (preferably local) to him by the weekend.
- The city council will be discussing this at their meeting on Monday, October 19
- Justin will inquire about the capacity of the LSHS auditorium and break out areas
- Joshua will reach out and gather information on the availability and contract rate of moderators

It was agreed that the next meeting would be important and panel/format decisions would need to be finalized in order to keep the event on November 14<sup>th</sup>.

The next meeting of the workgroup was scheduled for October 21, 2020 from 6:30 – 8:30 pm via Zoom. Meeting ended at 8:30 pm.