

**LAKEVILLE ARENAS  
BOARD MEETING  
Wednesday, March 18, 2020**

The meeting was called to order at 5:32 PM at Lakeville Ames Arena by Vice Chair Judy Keliher. Present: Justin Miller, City Administrator, Troy Patterson, Community Member at Large, and Judy Keliher, ISD 194 School Board Member.

Absent: - Brian Wheeler, City Council Member, Michael Baumann, ISD 194 Superintendent

Also present: Dan Brettschneider, Arenas Manager

**1. Consent Agenda**

**20.07** Motion was made by Justin Miller, seconded by Troy Patterson to approve the consent agenda:

- a) Minutes of Lakeville Arenas Board meeting February 19, 2020
- b) Financial Report - February 2020
- c) Check Register February 2020

Roll call was taken on the motion. Motion passed 3-0.

**2. Arenas Manager Report**

Mr. Brettschneider stated the LHA and ISD 194 hockey seasons are now complete.

Mr. Brettschneider stated the Spring session of Learn To Skate began on March 7<sup>th</sup> on Saturdays and March 10<sup>th</sup> on Tuesdays and currently has 227 skaters registered for the Spring session. Due to the COVID-19 Arenas closure that started on March 13 the Spring Learn To Skate lessons will either be shortened or cancelled and the appropriate refund to participants would be processed.

Mr. Brettschneider stated that at this time all ice rentals and turf/dry floor rentals have been cancelled from March 13 – April 3 due to the COVID-19 Arenas closure. All users have been notified of the closure and attempts will be made to reschedule if rental space allows, if not full refunds will be processed.

Mr. Brettschneider provided a summary of recent Operations and Maintenance projects:

- Removed ice in rink #1 at Ames and installed turf. Turf's available for rent from 3/7 to 5/2.
- R&R Specialties repaired electric Zamboni that services rink #1, an impellor went bad on the water pump.
- Annual fire extinguisher inspection by outside agency.
- Plumbing repairs to a women's main lobby restroom toilet at Ames.
- Planning for ice painting, dasher board cleaning and facilities door closers inspection.
- Began internal assessment of each room of both Ames and Hasse.

**3. Resolution Approving Commitment to Appropriate Funding for Debt Service Associated with Ames Arena Parking Lot Improvements**

Mr. Brettschneider presented the Board with a resolution Approving Commitment to Appropriate Funding for Debt Service Associated with Ames Arena Parking Lot Improvements. Mr. Miller communicated a summary of the project and summarized the memorandum included in the March Board packet from the City Finance Director and the City Engineer regarding the project. Steps moving forward include ISD #194 School Board review and approval of the JPA between the City and ISD #194 regarding the project on March 24 and March 31, 2020, and City Council approval scheduled for April 6, 2020. A contract with the selected bidder Friedges Contracting is scheduled for review at the April 6 City Council meeting.

**20.08** Motion was made by Justin Miller, seconded by Troy Patterson to approve Resolution 20.03 Approving Commitment to Appropriate Funding for Debt Service Associated with Ames Arena Parking Lot Improvements.

Roll call was taken on the motion. Motion passed 3-0.

**4. Ames & Hasse Ice Arena Improvements Project Update**

Mr. Brettschneider reminded Board members of the tentative timeline for the project which includes: developing/approving funding options, foundation and underground piping late in 2020 for the Ames refrigeration plant room, Spring 2021 building demo and new rink floor installed in Ames #2, new refrigeration plant and HVAC components completed in 2021, Spring 2022 building demo and new rink floor installed in Ames #1.

Currently a design services contract agreement which would include a "Notice to Proceed" provision based on funding approval for the project in the Fall of 2020 is under review and tentatively scheduled for review/approval at the April 6 City Council meeting.

Mr. Miller stated that City Council will be reviewing results of a City survey that was recently conducted pertaining to a potential Parks improvement referendum which the ice arena improvement project would be a part of. The results will be a good indicator of the resident's willingness to support various Park improvement projects.

**5. Coronavirus Planning**

Lakeville Arenas are currently closed due to the COVID-19 pandemic. The closure is effective March 13 through April 3. As April 3 approaches, in collaboration with the City of Lakeville we will assess current conditions to determine if further cancellations/postponements are needed. As additional updates regarding the use of Lakeville Arenas become available, they will be shared accordingly with user groups and the community.

Due to the COVID-19 Arenas closure the Spring Learn To Skate lessons will either be shortened or cancelled and the appropriate refund to participants would be processed.

All ice rentals and turf/dry floor rentals have been cancelled from March 13 – April 3 due to the COVID-19 Arenas closure. All users have been notified of the closure and attempts will be made to reschedule if rental space allows, if not full refunds will be processed.

Mr. Brettschneider stated that the fulltime staff continue to work on various cleaning, maintenance and administrative work during the closure period.

**6. Other**

Mr. Brettschneider stated that Troy Patterson, Community Board Member at Large was appointed to a 3-year term beginning on August 15, 2018. To keep consistency of this term being historically reappointed in the month of April, Mr. Brettschneider recommends reappointment of Mr. Patterson to a 3-year term commencing on April 15, 2020 at the upcoming April board meeting.


**7. Adjourn**

Meeting was adjourned at 5:54 PM.

Respectfully submitted,



Brian Wheeler, Chair



Troy Patterson, Secretary