



## MOBILE FOOD UNIT LICENSE APPLICATION

### APPLICANT INFORMATION

Name:

Date of birth:

Phone:

Email:

Current address:

City:

State:

ZIP Code:

Driver License Number:

License Plate Number:

### EMPLOYMENT INFORMATION

Name of Company / Food Unit:

Business address (If different than noted):

City:

State:

ZIP Code:

### MOBILE FOOD EVENT(S) INFORMATION

Date(s) that vendor will be serving:

Time(s) that vendor will be serving:

Hours of Operations:

Location(s) that vendor will be serving:

- ✓ **Written consent of the property owner from which the mobile food unit sale will be conducted or permission from City of Lakeville Park & Rec Dept. if in a park location.**
- ✓ **Insurance Acord form verifying that the applicant is insured against claims arising out of all operations of such applicant for the sum of at least \$1,000,000.00 against liability for bodily injuries and for at least \$1,000,000.00 against liability for damage or destruction of property.**
- ✓ **Copy of the related license or permit issued by the State of Minnesota required to operate a mobile food unit.**
- ✓ **Site plan showing the exact location of the mobile food unit (Google Maps, e.g.)**
- ✓ **A check made out to the City of Lakeville in the amount of \$50.00 (Annual License Fee.)**
- ✓ **Call 952.985.4700 to schedule an inspection to be conducted during normal business hours (M-F 8:00 AM – 4:30 PM) by a City Fire Official prior to operation of the mobile food unit.**

**Any changes to the above must be provided to the City of Lakeville prior to vending.**

### SIGNATURES

Signature of applicant:

Date:

| Department           | Date Received | Approved / Denied |
|----------------------|---------------|-------------------|
| Fire                 |               |                   |
| Parks and Recreation |               |                   |

Mailing Address:  
 Lakeville Fire Department  
 Attn: Mobile Food Unit License  
 20195 Holyoke Avenue  
 Lakeville, MN 55044

Email: fireadmin@lakevillemn.gov

**3-23-4: PERFORMANCE STANDARDS:**

- A. Mobile food units in the C-CBD District shall only be allowed on private or public parking lots with the written consent of the property owner, and on Upper 208<sup>th</sup> Street and 209<sup>th</sup> Street between Holyoke and Howland Avenues provided the service window is facing the sidewalk and provided the food truck is located at least thirty (30) feet from any street intersection.
- B. Mobile foods units shall operate only between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M.
- C. Mobile food units shall not interfere with vehicle and pedestrian circulation or emergency vehicle access and shall comply with all traffic and parking laws.
- D. There shall be adequate parking on the lot or public street to provide space for the mobile food unit as well as satisfy all parking requirements for the property.
- E. Mobile food units shall not have a drive-through.
- F. Signage shall comply with Chapter 11-23 of the City Code.
- G. Mobile food units shall not use any outside sound amplifying equipment, televisions or similar visual entertainment devices, lights, or noisemakers such as bells, horns or whistles.
- H. All waste, garbage, litter and refuse shall be contained in leak proof, nonabsorbent containers which shall be kept covered with tight-fitting lids and properly disposed of. No waste, garbage, litter or refuse shall be dumped or drained onto sidewalks, streets, gutters, storm drains, or public trash receptacles.
- I. Mobile food units shall provide an independent power supply that is screened from public view if it is not located on the food truck.
- J. Mobile food units shall comply with all applicable Fire Codes and shall be inspected by a City Fire Official prior to operation of the mobile food unit.
- K. The approved license shall be prominently displayed on the mobile food unit for the duration of the event.