



## EGRESS WINDOW REQUIREMENTS

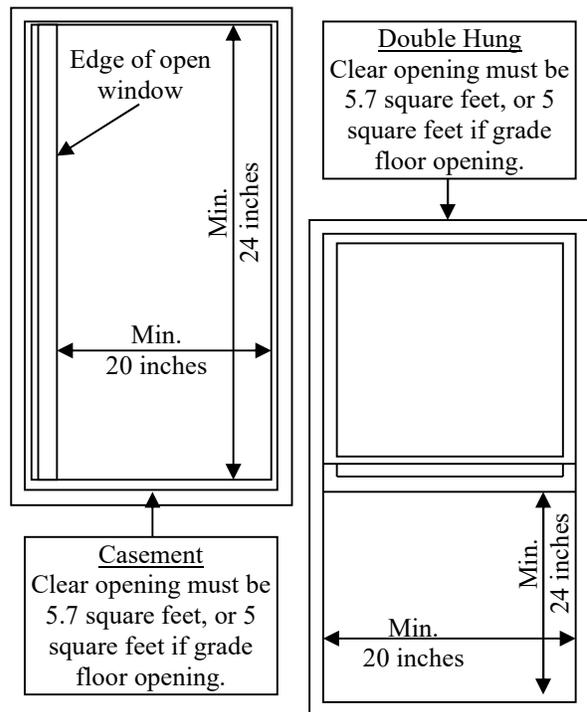
(REVISED 4/15/2021)

### PERMIT SUBMITTAL CHECKLIST:

- Building Permit Application required when changing the rough opening of an existing window or installing a new window opening.
- Submit plan (If submitting hard copy of plans, they must be 11x17 or smaller.) including:
  - Complete elevation drawing of the elevation to be altered containing the window. Elevation should show what level the window is on and how many stories are above it.
  - Section showing header size and distance of windowsill to floor and depth of window well if applicable.

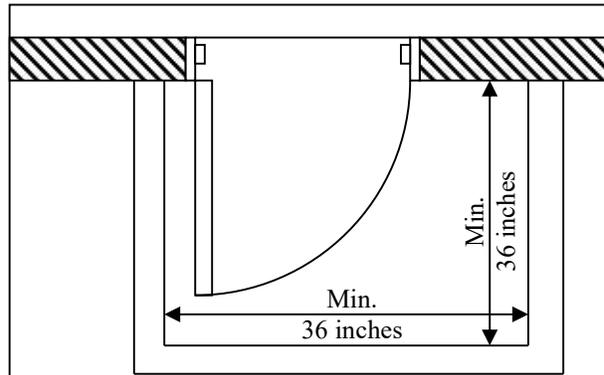
### BUILDING CODE REQUIREMENTS:

- Basements and every sleeping room shall have at least one operable emergency and rescue opening. The required emergency and rescue opening in the bedrooms located in the basement, satisfies the requirement of the basement having an emergency and rescue opening.
- The bottom sill of egress windows shall be no more than 44 inches above the finished floor height.
- Egress windows shall have a clear opening, measured when the operable part of the window is completely open, of 5.7 square feet and meeting the following minimum dimensions. Windows with a bottom sill height of no more than 44 inches above or below grade are allowed to be a minimum of 5 square feet.
  - Minimum clear opening width = 20 inches.
  - Minimum clear opening height = 24 inches.
- Egress windows shall be operational from the inside of the room without the use of keys or special knowledge.
- Below grade egress windows shall be installed with an egress window well meeting the following minimum dimensions.
  - Minimum horizontal dimension of 36 inches by 36 inches and allow the window to be fully opened.
  - Ladders or steps shall be required for window wells deeper than 44 inches and are allowed to project a maximum of 6 inches into the required area of the well.
  - Ladders shall be permanently fixed and have a minimum interior width of 12



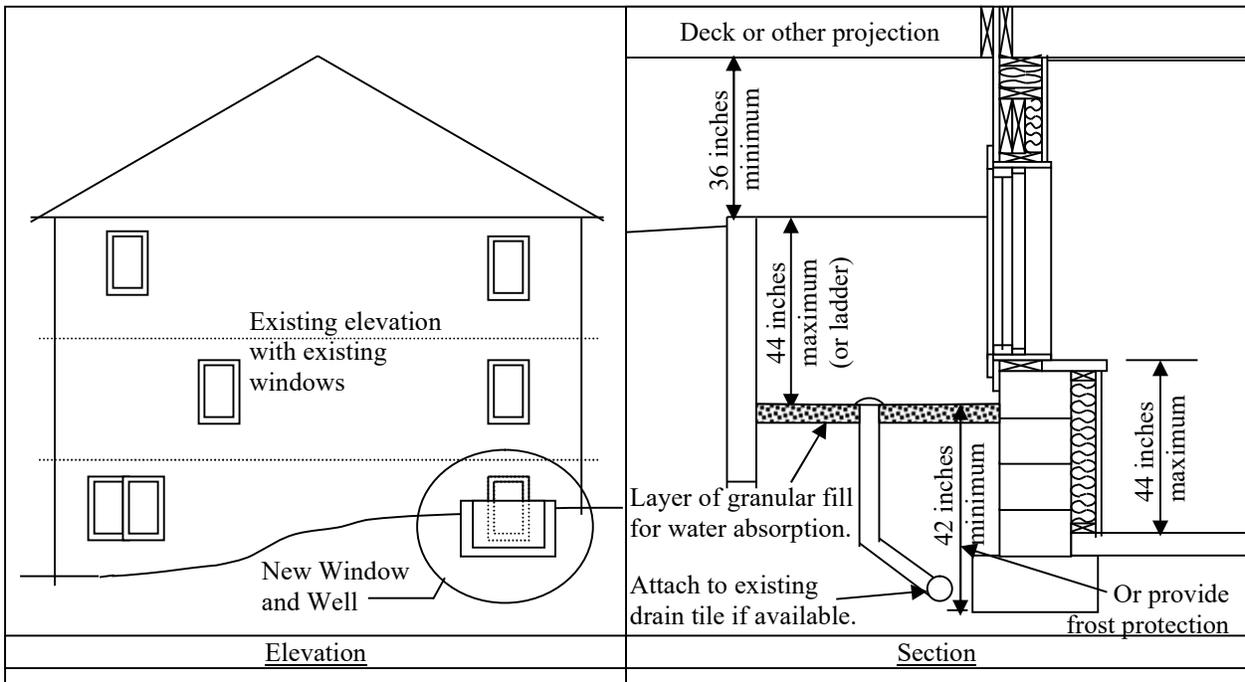
inches, project at least 3 inches from the wall of the well, and have rungs spaced no more than 18 inches vertically for the full height of the well.

- Window wells are allowed to be covered with covers or screens, provided that the net clear opening height and width of the cover or screen, when open, meets that of the egress window itself as stated earlier. Such covers or screens shall be releasable or removable from the inside without the use of a key, tool, special knowledge, or force greater than that which is required for normal operation of the egress window.



\* The window well shall allow the window be opened fully.

- Egress windows may be placed under decks or other projections, provided the window can be fully opened, and provides a path not less than 36 inches in height to a yard or court.



**REQUIRED INSPECTIONS:**

- **Framing:** Before interior wall covering (i.e. gypsum) is applied and window well is complete.
- **Final:** When interior is complete and window is fully trimmed.

**GENERAL NOTES:**

- The stamped, approved plans shall be kept on the job site until the final inspection has been made.
- The Inspection Record card shall be placed on an outside exterior wall and shall remain posted until the final inspection has been made. Cards should be protected from the weather.
- Call (952) 985-4440 between 8:00 A.M. and 4:30 P.M. to schedule an inspection. Provide at least 24-hour advance notice and provide permit number at time of scheduling.
- Prior to digging, call Gopher State Services at (651) 454-0002 to verify utility locations. Forty-eight hour notice is required, excluding weekdays and holidays.