Household #

Permit Holder, date

Mailing Address:

Lakeville Parks & Recreation
20195 Holyoke Ave. | Lakeville | MN | 55044

STEPS FOR RESERVING SPACE :

- ☐ Complete application form...SPACE IS NOT RESERVED UNTIL APPLICATION IS RECEIVED.
- ☐ Please email complete application to Patty Dexter at pdexter@lakevillemn.gov
- ☐ Once application is received and space is available a permit will be processed.
- ☐ Permit holder will be emailed permit packet for review.
- ☐ Down payment will secure space. Payment is requested within 3 business days of receiving permit packet. Call Patty at 952-985-4610 to apply payment.

CONDITIONS pertaining to outdoor rental

- You are reserving an outdoor facility. If you choose to cancel your time due to inclement weather we encouraged you to reschedule your unused date within two weeks of your final reservation date (some restrictions may apply).
- No refunds are given on unused dates on outdoor facilities.
- If the city closes facility, reschedule your event or full refund will be issued.
- To reschedule or any questions – email pdexter@lakevillemn.gov, or call Patty at 952-985-4610.
- Follow us on Twitter @LakevilleParks for facility inclement weather closure updates.

_____Down Payment (non refundable) *due*_____*rcvd*_____

_____Payment 2, due date_____*rcvd*_____*auth. code*_____

_____Payment 3/balance, due date_____*rcvd*_____*auth. code*_____

_____

_____

_____

_____

_____

Thank You

CITY OF LAKEVILLE - Parks and Recreation Department

Tournament/Camps Field Request

PERSON MAKING REQUEST:_____**HH#**_____

Email_____**CELL**_____

Address:_____**City**_____**ZIP**_____

ORGANIZATION:_____

Event _____

Was event held last year? If so what date?_____

Approx. # of teams_____

If you plan to use a building for concessions please list location_____

LOCATION	FIELD TYPE	LIST FIELDS and BUILDINGS/Shelters	DATES	TIME
Aronson				
Foxborough				
Steve Michaud Park				
Quigley Sime				
King				
Century Middle				
Kenwood Middle				
McGuire Middle				
LNHS				
LSHS				
List other's here				
If you like, feel free to attach your field requests to this form				

Varsity Fields need to be scheduled thru the Activity Director at the High School

Return via – **Scan and email** to Patty at pdexter@lakevillemn.gov or

mail or drop off at Lakeville Parks & Recreation Dept., ATTN-Patty, 20195 Holyoke Ave., Lakeville, MN 55044

Spring, Summer & Fall

CITY OF LAKEVILLE - Parks and Recreation Department

FIELD USE REQUEST – regular season play, games & or practices

PERSON MAKING REQUEST:_____ **email** _____

ADDRESS:_____ **cell** _____

ORGANIZATION: _____ **Event** _____

PARK/School	*FIELD and #* *(refer to field map booklet)*	*Day of 1st practice*	*Day of 1st game*	*Day of final game*	*Days of the week*	*TIME*
Varsity Fields need to be scheduled thru the Activity Director at the High School						

Email completed forms to Patty at pdexter@lakevillemn.gov or drop off at her office, Lakeville City Hall, 20195 Holyoke Ave. phone 952-985-4610