



**AGENDA**

**ENVISION LAKEVILLE CULTIVATE A SENSE OF COMMUNITY TASKFORCE**

**January 4, 2022 – 6:30 p.m.**

**Marion Conference Room**

**City Hall**

- 1) Call to Order**
- 2) Approval of December 7, 2021 Meeting Minutes**
- 3) Review of City Council Work Session**
- 4) Subcommittee Reports**
  - a. Survey**
  - b. Focus Groups**
- 5) Items for Future Discussion**



MINUTES  
ENVISION LAKEVILLE CULTIVATE A SENSE OF COMMUNITY TASKFORCE  
December 7, 2021 – 6:30 p.m.  
Marion Conference Room  
Lakeville City Hall

Members present: Christine Yohnke, Daniel Wolter (via phone), John Swaney, Matt Norman, Naomi Garcia, Dan Feldkamp, Mike Howells and Ajay Raikar

Members absent: Cynthia Cajune

Staff: Justin Miller, City Administrator

Meeting began at 6:30 pm.

- 1) Call to Order
  - Secretary Yohnke called the meeting to order at 6:30.
- 2) Approval of November 9, 2021 Minutes
  - Swaney made a motion, seconded by Howells, to approve the minutes as submitted. All voted in favor.
- 3) Subcommittee Reports
  - Wolter reported on the progress of the survey workgroup. He noted that the group spent considerable time discussing the timeline of a survey (2022 or 2023) and whether the survey should focus on community at large (city-wide) or smaller community (i.e., neighborhoods). There was also a discussion about providing the survey in languages other than English. Yohnke shared a draft list of potential questions that could be included in the survey to meet the goals of the taskforce.
  - Feldkamp started discussion on the focus group discussion. Each member of the subcommittee shared their thoughts on how focus groups could be structured. Ideas included:
    - i. Community-wide service project (such as Feed My Starving Children) with small focus groups as a part of the process
    - ii. Neighborhood-specific

iii. Topical such as public safety, special events, downtown, environmental leadership, mental health, and public safety

4) City Council Meeting Report

- Miller explained the format of the upcoming city council work session and recommended that Wolter lead the report (as chair) and that each subcommittee have one person report on their specific work.

5) Items for Future Discussion

- None

Meeting adjourned at 7:42 pm.

**Focus Group - Action Plan Proposal by Cynthia Cajune  
1/4/2022**

Timeline

- 4-6 weeks
  - o Weekday after school/work
  - o Saturday
- April-May 2022

Location Ideas

- 18 precincts in Lakeville (use all?)

Logistics

- Offer child care
  - o National Honors Society
  - o Avid students
  - o Other volunteers
- 5-10 minutes introduction presentation then break out into small groups
- Small groups of 8-10 people
- Professional moderator in each group to facilitate conversation
- Note taker during discussion & Presenter of findings of each group

Discussion Questions

- Survey Qs within focus groups
  - o Strengths, weaknesses, challenges, & opportunities of Lakeville
- Focus on constructive & positive discussion
  - o Moderator in each group
  - o Input on how to build a sense of community
  - o Action items from the community

**Bloomington Focus Groups**  
**Interview with Diann Kirby, Community Services Director**

- Compressed time of 3 weeks in October-November 2021 (wish it was at least one more week)
- 9 community cafes
  - o 5 public (open to anyone)
  - o 4 targeted (apartments, clinics)
- 1 public focus group at MOA with happy hour apps
- 1 outdoor focus group with child activities offered at park
- 1 Zoom session
- 4 majors discussion questions (below)
- Leaders of particular minority groups acted as interpreters
- Staff members took notes
- Consultant acted as moderators

**Discussion Questions:**

Priorities

1. As you think about City, what are your top priorities to help our community thrive as a satisfying place to live, work and play? (for example, community amenities, resources, what we should aspire to, etc.)?

Challenges & Opportunities

2. What are the most significant challenges you believe City will face in the next 3-5 years? What are the most significant opportunities?

Untapped Resources

3. What are the greatest untapped resources within our community that could contribute to our success? What are the gaps in our community – in other words, what's missing?

Role of local government

4. What could be the role of your local government to help create the community we envision?