



Weekly Update

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JUSTIN MILLER, CITY ADMINISTRATOR

DATE: AUGUST 21, 2020

“None of us will ever accomplish anything excellent or commanding except when he listens to this whisper which is heard by him alone.” – Ralph Waldo Emerson

COMMUNICATIONS

- Sun Thisweek: features the Art Festival September 19 & 20, City Council highlights and the Parks & Rec, Arts Center, Heritage Center Fall 2020 flyer. Starting next week, we will now go to a bi-weekly rotation.
- We participated in the largest blood drive for Memorial Blood Centers in Minnesota, collecting 267 units. Our largest improvement was in the age group of 30-50, which was a goal of the group this year. Over 77% of the leads came through the efforts of the City.
- Media productions
 - Weekly [Focus](#) on Lakeville
 - City Council Meeting: [August 17](#)
 - City Council [Wrap-Up](#)

PARKS AND RECREATION

PARK ADMINISTRATION & MAINTENANCE

- The contractor reclaimed the old parking lot pavement at Aronson Park and has started the renovation project at this site.
- Staff met with the Lakeville Cycling Association to discuss fall and future projects at the West Lake Marion Mountain Bike Trail. Plans are still in place to complete the skills area perimeter trail this fall.
- The new soccer fields at Aronson Park were rolled to improve the playing surface. The fields were also fertilized as part of the grow in plan for this site.
- Staff completed softball and baseball infield repairs and improvements as needed at Aronson and King Parks.
- Irrigation repairs were completed at King Park by the installation contractor.
- One of our staff members, Jeff Vinkemeier completed his last day with the City of Lakeville Parks Department. Jeff has accepted a lead position with the City of Eden

Prairie. We wish Jeff the best in his new endeavor and look forward to having another city network opportunity.

RECREATION & HERITAGE CENTER

- Thirteen Active Adults rode 26 miles on the Mill Towns State Trail and Cannon Valley Trail on Wednesday. This group rides weekly approximately 20-25 miles per outing.
- The September/October Heritage Happenings was sent to the printer this week. Heritage Center staff is working on getting the registration program ready for upcoming activities.
- Staff entered facility requests for upcoming Adult Athletics fall and winter seasons.
- Five new virtual Science Explorers classes have been added for the fall giving families more choices for programming based on their level of comfort with the COVID-19 situation.
- A parent was looking for another sport camp at the end of August/start of September, so we added one last Thursday. Staff then sent out an email blast and now we have 19 enrolled and the camp is going! It is fun to see success with some of our programs and with programs that were not advertised in print.

ARTS CENTER

- Programming this week included Kids Pottery Camp, Elephant Plate & Bowl, Open Pottery Studio, and Hamilton Intensive.
- Registrations for the fall programming began this week and many students have registered for classes that are scheduled to begin starting on September 21.
- The Lakeville Art Festival plans are in full swing. We are expecting over 60 artists to participate in the festival to be held on the arts center grounds the weekend of September 19 & 20.
- Staff met about rearranging the classroom space to accommodate more pottery students while maintaining social distancing.

Upcoming: 2020/2021 Playbill [Download \(PDF\) your copy today!](#)

PUBLIC WORKS INFRASTRUCTURE PROJECTS

- **170th Street Improvement Project – Flagstaff Avenue to Pilot Knob Road**
 - Flagstaff Avenue and 170th Street intersection and trails in Phase 2 paved this week.
 - Beginning at 7:00 am on Wednesday August 26th 170th Street will be closed for the day for paving from Flagstaff Avenue to Pilot Knob Road.

- www.lakevillemn.gov/968/170th-Street-Improvement-Project
- **179th Street Reconstruction Project – Cedar Avenue to Fieldcrest Avenue**
 - The roundabout at Flagstaff Avenue and 179th Street was opened to traffic this week as scheduled. 179th Street remains closed to all traffic between the Crossroads at Lakeville driveway entrance and Flushing Hills Court. The remainder of the project is scheduled to be completed by the end of October.
 - <https://www.lakevillemn.gov/995/179th-Street-Reconstruction-Project>
- **2020 Street Reconstruction Project**
 - Phase 3, 4, 5 –The Contractor anticipates to complete wear course paving within these phases towards the end of August.
 - Phase 6 – Tolerancing road base will take place through Saturday August 22nd. The contractor anticipates installing the first layer of bituminous early next week.
 - Phase 7 – Tolerancing road base will take place through Wednesday August 26th. Base course paving is scheduled for the end of next week.
 - Phase 8 – The contractor is scheduled to begin adjustment of manhole castings and gate valve boxes the week of August 24th.
 - Phase 9 – Storm sewer repairs and water main upgrades will continue through the beginning of next week.
 - Phase 10 - Storm sewer repairs and water main upgrades are scheduled to begin towards the end of next week.
 - www.lakevillemn.gov/956/2020-Street-Reconstruction-Project
- **County Road 70 Reconstruction**
 - The Contractor will continue roadway grading, and storm sewer installation on 220th Street and the Business Access Road and will continue storm sewer installation at the CR 70/Cedar Avenue intersection. This work will require a temporary lane shift on Cedar Avenue, along with modifications to the traffic signal phasing. Additionally, the Contractor will continue roadway grading along CR 70, starting at Cedar Avenue working west.
 - [An interactive online open house](#) for the project can be viewed on the project website.
 - www.highway70expansionproject.com
- **Dodd Boulevard Heritage Drive/Icenic Trail Intersection Improvements**

- This week the Contractor poured curb and gutter along Icenic Trail and Heritage Drive. The Contractor is planning to pave Icenic Trail and Heritage Drive next week. Access to Heritage Drive and Icenic Trail from Dodd Boulevard is closed to complete the phase 1 improvements. A detour is in place for local business access during construction.
- <https://www.co.dakota.mn.us/Transportation/CurrentConstruction/CR9IcenicHeritage/Pages/default.aspx>
- **Lakeville North HS Parking Lot**
 - The Contractor complete the trail paving this week and will complete the final paving on the parking lot next week. Remaining work includes installing the parking lot lighting, final pavement markings and perimeter fence.
- **CSAH 46 Mill and Overlay (I-35 to Cedar Avenue)**
 - The Contractor completed the curb and gutter replacement and pedestrian curb installation on the outside lanes between Ipava Avenue and Cedar Avenue this week. The Contractor is scheduled to mill and pave CSAH 46 next week starting Monday.

STREETS, FLEET, CONSTRUCTION SERVICES AND UTILITIES

- Streets has been mowing ditches and boulevards along with spraying weeds and grass growing along the curb lines in the roadways.
- Streets is patching road surface failures in many neighborhoods with both hot asphalt and velocity patching.
- Streets continues installing new traffic signs in the 20-02 project areas.
- Fleet continues general maintenance and repairs to the Parks mowing equipment, fire vehicles, police squad cars and Aug. DOT inspections.
- Fleet is working on installing GPS units to vehicles for EV joint study with Xcel.
- August water use is averaging 11.87 million gallons per day.
- Utilities staff restarted flushing hydrants in the Northeast part of the city again. We have about 2 weeks of flushing left to complete.
- Utilities staff has been coordinating watermain shutdowns for CSAH 70, Preserve of Lakeville, and Launch Park 2nd Addition.

ENVIRONMENTAL RESOURCES/FORESTRY

- The Holyoke RAB replanting (oak, spruce) and two trees downtown (maple @Alibi and Ginkgo at coffee shop) were planted Friday.
- Forestry staff continue to respond to oak wilt and ash/EAB inspection requests from residents on private property, as well as complaints associated with city outlots/greenway/conservation areas.
- The Forester started working with the Contractor TreeBiz so they can begin the right-of-way tree inventory work funded by the MN DNR grant next week.
- The Forestry Tech has started to formulate the list of ash planned for proactive removals in Parks and ROW this fall/winter as part of the City's EAB Plan.

FACILITIES

- The City Hall interior LED retrofit continued this week and is expected to be finished by the end of next week.
- The emergency generator at City Hall was installed on August 18th. Utility power was disconnected at 7:00 AM and restored at 9:00 PM. A portable generator was used to power the IT systems while the facility was off-line. A test to transfer the building electrical system to the generator was also performed on 8/19. The test was successful, and the generator system is now live and will now carry the entire building electrical load in the event of a power outage.
- The Streets department assisted with removal of the old generators at Fire Station 1 & City Hall. They will also be performing some site restoration where the concrete pad was removed.
- Garage door openers and door seals were installed at the Arts Center storage facility.
- The electrical contractor will continue the exterior LED retrofit at Fire Station 1 this week.

PLANNING

- Preliminary and final plat applications and plans have been submitted by Scannell Properties for Interstate South Logistics Park Third Addition, which consists of one lot and three outlots on 127 acres located west of Dodd Boulevard (CSAH 9) and south of 217th Street for the construction of a 750,000 square foot office/distribution center.
- Preliminary and final plat applications and plans have been submitted by EREP Heritage Commons I, LLC for Heritage Commons 8th Addition, which consists of one lot and one

outlot on 3.74 acres located south of Heritage Drive and west of Iberia Avenue for the construction of a Tires Plus.

- A final plat application and plans have been submitted by U.S. Homes Corporation for Cedar Hills, which consists of 16 single family lots, 16 detached townhouse lots, and six outlots on 159 acres located east of Cedar Avenue (CSAH 23) and south of 200th Street (CR 64).
- A final plat application and plans have been submitted by D.R. Horton for Pinnacle Reserve at Avonlea 3rd Addition, which consists of 32 single family lots on 10.7 acres located east of Highview Avenue and north of Hideaway Trail.
- A final plat application and plans have been submitted by SBF Development Corp. for Spirit of Brandtjen Farm 23rd Addition, which consists of 47 detached townhouse lots on 8.6 acres located north of 161st Street and east of Eagleview Drive.
- A final plat application and plans have been submitted by KJ Walk for Knob Hill of Lakeville Second Addition, which consists of 36 single family lots, 42 detached townhome lots, and two outlots on 29 acres located west of Pilot Knob Road (CSAH 31) and north of 179th Street.
- A final plat application and plans have been submitted by Glacier Creek, LLC for Glacier Creek 2nd Addition, which consists of 33 single family lots and three outlots on 36 acres located south of 181st Street at Glacier Way.
- A preliminary plat application and plans have been submitted by Kami, Inc. for Arris Apartments (a/k/a Fleet Farm Apartments), which consists of one lot on 8.3 acres for the construction of a 197-unit, four story apartment building located east of Kenrick Avenue and north of 173rd Street.
- A sketch plan application and plans have been submitted by the Garrett Companies for Garrett SBF Apartments, which consists of two lots on 11.1 acres for the construction of 207 multiple family units located north of 162nd Street and west of Eagleview Drive.

Reminders:

- Meetings of the Council:

* August 24, 2020	Work Session	6:30 pm
* August 31, 2020	Special Meeting	4:00 pm
* September 8, 2020	Regular Meeting	6:30 pm
* September 21, 2020	Regular Meeting	6:30 pm

Informational Attachments:

- Police Department Weekly Report

- Fire Department Weekly Report
- Lakeville Liquors Weekly Brief
- July 27, 2020 Work Session Minutes
- August 17, 2020 City Council Minutes



Lakeville Police Department Update

Sunday, August 09 – Saturday, August 15, 2020

706 Calls for Services



224 TRAFFIC STOPS



47 SUSPICIOUS ACTIVITY



8 DOMESTICS



12 AUTO ACCIDENTS



16 THEFTS



5 CRISIS MENTAL HEALTH
10 WELFARE CHECKS



15 ALARM BURGLAR
5 FIRE ALARM



4 FRAUD



10 ANIMAL CALLS



1 BURGLARY



25 MEDICALS



7 VANDALISM/DAMAGE
PROPERTY



2 DRUG ACTIVIITY



3 CHILD PROTECTION



16 DISTURBANCES



0 DRUNKENNESS



6 MISSING PERSON



0 SHOPLIFTING



Lakeville Police Department Update Sunday, August 09 – Saturday, August 15, 2020

Weekly Review

- Patrol responded to at least five (5) Mental Health Crisis calls.
- Oak Shores Park was vandalized, with several light poles broken and the portable bathroom tipped over.
- Patrol responded to a Disturbance involving a fight over COVID-19. One party believes the other brought a family member with COVID to a birthday party and got others sick.
- Property Damage/Vandalism was reported at 7XXX 173rd Street West.
- Theft of a fence was reported from a construction site at 7XXX Lakeville Boulevard.
- Theft was reported from 17XXX Hayes Avenue. The victim discovered his catalytic converter was stolen off the car parked in his driveway.
- Burglary was reported from 16XXX Gannon Avenue. The garage service door was kicked in and a welder was stolen.
- A 50-year old female was arrested for 2nd Degree Assault and Domestic Assault
- Theft of a cell phone reported from 7XXX 160th Street West.
- A Fraud Activity report was taken from the victim of a gift card scam. She suffered a \$1,100 financial loss.
- Vandalism of a vehicle was reported at 17XXX Jubilee Way.
- Theft, from a cargo trailer, was reported at 19XXX Kenrick Avenue.
- A 65-year old male was arrested for 3rd and 5th Degree Domestic Assault.
- Patrol took a report from a restaurant employee who was threatened, "Well, if you keep being smart, I will stab you in the (insert expletive) neck with this dry pizza." The customer was upset about an incorrect order. He really didn't choose the best way to handle it.
- Patrol responded to a serious Assault in Progress. The aggressor was gone prior to patrol's arrival. A KOPS alert was issued, against the 31-year old male, for 3rd Degree Assault. He has since been arrested.

- Theft from Vehicle reported at 4XXX 169th Street West. Cash was stolen.

- The following DWI arrests were made:
 - A Driving Complaint resulted in the arrest of a 59-year old male for 4th Degree DWI, at 170th Street West and Pilot Knob Road. He tested a .12 BAC.
 - Traffic Stop, on Cedar Avenue and 160th Street West, resulted in one (1) citation for Under 21 Drink and Drive and two (2) citations for Underage Consumption.
 - Traffic Stop, at 160th Street West and Galaxie Avenue, resulted in the DWI arrest of a 26-year old female. She failed SFST's and provided a .14 BAC.
 - Traffic Stop, at Dodd Boulevard and Foliage Avenue, resulted in the DWI arrest of a 33-year old male. He provided a .12 BAC.
 - Traffic Stop, at Cedar Avenue and 200th Street West, resulted in a 42-year old female being arrested for 3rd Degree DWI, after providing a .18 BAC.

- Officers responded to an Assault in Progress and arrested a 31-year old male for 2nd Degree Assault and Domestic Assault.

- Vandalism/Property Damage was reported at 17XXX Faraday Lane. A garage window was smashed out.

- Patrol responded to a Threats call at 17XXX Hickory Trail. A male was verbally accosted and threatened by an unknown male who had driven up. A bias crime report was completed.



Lakeville Fire Department Update
Monday, August 10 – Sunday, August 16
29 Calls for Service



FIRES
1



VEHICLE ACCIDENT
2



MEDICAL
18



HAZARDOUS
CONDITIONS
1



FIRE ALARMS
4



GOOD INTENT
3



FIRE PREVENTION
1



INSPECTIONS
22



SERVICE CALLS
0



LAKEVILLE LIQUORS

August 20, 2020

August Sales:

Sales through the 18th of August are as follows:

Heritage: Sales YTD - \$338,369	2019 - 298,338 - Up 13.4%
Galaxie: Sales YTD - \$314,281	2019 - \$296,031 - Up 6.2%
Kenrick: Sales YTD - \$252,288	2019 - \$275,269 - Down (8.3%)
Combined: Sales YTD - \$904,938	2019 - \$869,638 - Up (4.1%)



Midway through the month and sales are looking good despite the poor calendar setup. Keep up the great work!

Taste of Lakeville:

The Taste of Lakeville virtual auction was a tremendous success! While the final bids were still hours out from these tallies, the judging boxes were bid to a value approaching \$6,000. The other items that Lakeville Liquors provided were approaching a value of nearly \$3,000.

Customers have been directed to pick up their "Judging Party in a Box" at the Lakeville Liquors Kenrick location. These are to be picked up during regular business hours August 20th - 23rd.

When each customer arrives, ask them for their identification and printed receipt for proof of purchase. We will not have a copy of who purchased the boxes, so they must have the receipt. Once verified, please retrieve their box of wine from the back room as well as the corresponding judging packet located at the registers.

All information regarding how they should judge and submit their ballots are included within the judging packet.

Special thanks to Assistant Manager, Jackie Henninger who assisted in the preparation of all the judging boxes.

Employee Update:

We would like to welcome Caroline Trites to the Galaxie location. She had her orientation on August 11th and is starting her training this week. Welcome aboard!

Winemaker Zoom:

As a new and creative outlet for our customers who are seeking more wine knowledge, we will be hosting a virtual wine tasting with the winemaker of McManis on the 24th of September.

Customers who purchase four bottles of McManis will be provided a registration link to attend the wine tasting event. The four bottles will be Chardonnay, Pinot Grigio, Cabernet and Petite Sirah. Better yet, sell them a case as there is a \$24 mail-in rebate on 12 bottles.

We will be providing additional signage and information in the upcoming weeks!

Angry Customers:

Our employees have been dealing with an increased number of incidents involving customer intimidation, name calling and bullying. I personally want to commend all of you for the way you are handling these situations.

Even if the police have not been notified, please prepare an incident report on these occurrences. Monitoring how many and to what level these incidents are occurring will help us in making proper business decisions moving ahead.

In the meantime, please call your manager or lead to the front when these situations happen. They can assist and support you. If you need a moment to catch your breath or regain your composure after the customer leaves, please let them know. We want to help you if possible!



LAKEVILLE LIQUORS

August 20, 2020

Product Breakouts

Keystone Keylightful

Raspberry & Lime

Keylightful brings together a refreshingly sweet duo of raspberry and lime twisted with a splash of Keystone's light-bodied and always smooth go-to beer. 4.1% ABV. **\$8.99 12 pack/cans**



Flybird Margarita Mix

Flybird ready-to-drink margarita mix is crafted in Mexico with 100% Mexican agave wine and all-natural flavors. Just twist open the bottle, pour over ice and enjoy!

Baja Lime: Bright lemon-lime citrus flavors and notes of sunshine and beach.

Strawberry: Delightfully refreshing with loads of natural lime and bursting with strawberry flavor. **\$11.99 750 ml each**



Breckenridge Oktoberfest

Marzen Lager

Oktoberfest is an elegant German Amber Lager that's true to style and exceptionally smooth. Bready, toasty aromas and flavors mingle with light malty sweetness. Its soft mouthfeel is met with a touch of hops to offer a clean, dry finish. 6% ABV. **\$9.99 6 pack/bottles, \$19.99 5 liter mini-keg**



Chankaska Kasota Rosé (Kasota)

20% OFF Minnesota Wines the month of August

Another great Minnesotan summer wine! Chankaska Creek Ranch & Winery is located near Mankato in Kasota, MN. Kasota Rosé is one of their top-rated wines and described as, "a glass of freshly picked strawberries with hints of sweet cherry and the pineapple of a fruit cocktail." On the palate: Slight rhubarb tartness with a Brach's strawberry hard candy finish. **\$20.99 750 ml**



CITY OF LAKEVILLE
CITY COUNCIL WORK SESSION MINUTES
July 27, 2020

1. Mayor Anderson called the meeting to order at 6:32 p.m.

Members present: Mayor Anderson, Council Members Hellier, Lee, Volk, Wheeler

Members absent: None

Staff present: Justin Miller, City Administrator; Allyn Kuennen, Assistant City Administrator; Mike Meyer, Fire Chief; Todd Sellner, Assistant Fire Chief; Brenda Visnovec, Liquor Operations Director; John Hennen, Parks & Recreation Director; Jerilyn Erickson, Finance Director; Tamara Wallace, Deputy Clerk

2. **Citizen Comments**

No citizen comments.

3. **Follow-Up on Race Discussion**

At the June work session meeting, the Council began dialogue on how best to have a conversation on race within the community following emails, calls, and requests from residents after the killing of George Floyd. Mayor Anderson and Council Member Lee worked with staff to determine how best to move those conversations forward while incorporating the “Envision Lakeville” values and objectives into those discussions: safety throughout the community, a home for all ages/ stages of life, and a sense of community and belonging. Following several conversations with a potential facilitator, they worked to develop a foundation and strategy for how these discussions could take place, including the establishment of a Mayor workgroup to encourage inclusive/ welcoming cities, several resident conversations throughout the community, a citizen’s academy, and a possible community read hosted through “OneBook OneLakeville.”

Nancy Papatola-Smith, 19127 Orchard Trail

Thanked the Council for bringing this discussion forward, clarified the process for determining the facilitator/ coach, as well as the need to expand diversification to the Council and to make certain the City does its part so all residents are comfortable in these conversations.

The Council discussed the importance of ensuring the group was diverse of opinions and experiences, that all sides were represented inside of the discussions, and that the dialogue would also encompass other cultures and potential bias.

4. Transportation Update

Mr. Oehme provided a transportation update on the following construction projects: County Road 60, Hamburg Avenue, Cedar Avenue, mill and overlay work on County Road 46, the 2020 Street Reconstruction Project, 170th Street, 179th Street, the roundabout at Flagstaff Avenue, the Lakeville North / Ames Arena parking lot progress, and various miscellaneous roadway projects.

5. Fire Department Duty Crew

Fire Chief Meyer and Assistant Fire Chief Sellner provided background on the item which seeks to continue the expanded duty crew staffing hours previously adopted on April 9 as a result of the pandemic. Duty crew hours are currently extended until 10 p.m. Monday – Friday and include weekend hours from 6 a.m. – 10 p.m. through the end of July. Staff is proposing the new hours continue through the end of 2020 indicating they provide a better response time/ service to the community, assist with efficient training, decrease department/ engine average response times, and 82% of emergency calls are currently covered by the duty crew. The impact to the 2020 budget would be approximately \$37,157 (plus FICA and Medicaid) when considering fire calls, training, and the duty crew.

The Council discussed funding for the expanded hours, how long to keep the extended duty crew hours in place, recruitment/ retention of new firefighters, and the use of CARES Act dollars to fund the staffing model. The Council approved moving forward with the current duty crew format through 2020, and asked staff to establish the upcoming budget assuming the extended staffing hours would continue into 2021. The Council will re-assess the duty crew hours during the first part of 2021.

6. Liquor Store #4 Update

At the April work session meeting, the Council directed staff to work with Tushie-Montgomery Architects (TMA) on design plans, following a market study conducted by Shenhon Companies that determined Lakeville was ready for a fourth liquor store. The study considered various components of the community including: sales price per square foot, residential/ commercial growth, bidding/ construction/ material costs, location, and benefits to the community as Lakeville has transferred over a million dollars back into the City maintaining one of the lowest tax capacity rates in the County.

After reviewing the design plans, the Council decided to move forward with a single-level store which included an attached event/ educational space. Staff worked with TMA to determine interior and exterior details of the store, and had the scope reviewed by Greystone Construction to prepare preliminarily cost estimates which are between \$5.2 and \$5.3 million. The City put together a pro forma which determined the store would be funded through debt issuance, with the first principal payment due in 2023, and under a 20-year term. The pro forma also

considered payment in lieu of taxes (PILT), net operating income (NOI), and net income after transfers (NIAT); the calculations do not include the potential sale of the 1.9 acre property adjacent to the Keokuk store.

The Council discussed the possibility of utilizing the event area as a rental space for additional revenue to offset the costs of the project, timeline, the ability to do the project in two phases, current demands on the stores due to traffic/ sales, cost to put together the construction renderings, and expressed concern with the financial uncertainties the City could be facing in the future. The Council would like clarification on what the construction costs would be without the event space, potential revenue should the additional space be used as a rental space, and tax abatement properties; and felt it would be helpful for staff to bring these answers to the August work session meeting where the final CIP items/ preliminary tax levy would be discussed.

7. Park Referendum Update

The City Council and Parks, Recreation, and Natural Resources Committee (PRNRC) have previously discussed the potential to go out for park bond referendum to fund construction projects including the reconstruction of Antlers Park, the construction of Avonlea Community Park, East Community Park, improvements to Ritter Farm Park, and a performance stage/ parking lot improvements at Casperson Park. The estimated total cost of the projects would be \$27,958,400.

The Council directed staff to work with Baker Tilly to conduct a survey to determine the tax tolerance of the residents in the City. The survey sampled 400 registered voters within the City and estimated that a referendum with a tax impact below \$80/ year would receive the most favorable vote from residents. Preliminary discussions were to include the Park Bond Referendum on the August 11 State Primary Election; but in light of uncertainties as a result of Covid-19, the Council decided to delay decisions and revisit whether to hold the referendum in November at a future work session meeting. At their July 23 meeting, the PRNRC discussed the Park Bond Referendum and in a four to one vote, recommended postponing the referendum and revisiting the potential timeline in the fall where additional information about Covid-19 impacts would be known.

The Council extensively reviewed all the challenges with adding the Park Bond Referendum to the November ballot, and expressed varying opinions about whether the many unknown factors of Covid-19 should be a determinant in the decision to move forward. Ultimately, the majority of the Council felt it was best to proceed with the PRNRC recommendation to postpone the Park Bond Referendum for a future year, acknowledging the amount of work that has gone into the preparations, and the need to give the referendum the best chance. The Council reiterated the

unfortunate and very unprecedented times and acknowledged the disappointment to not be able to move the referendum forward as originally intended.

Break from 8:44 – 8:50 p.m.

8. Transportation, Parks, Utilities, and Environmental Resources CIP

Ms. Erickson gave an overview of the transportation, utility, parks and recreation, and environmental resources components of the Capital Improvement Plan (CIP). Each report included project descriptions, locations, revenues/ expenditures, but did not yet include the financial impact on the levy or debt balances. Facilities, equipment, and technology were not shown in the reporting. The overall proposed cost of the projects is approximately \$142,000,000.

The Council reviewed the projects staff highlighted and felt should be included in the upcoming CIP. The bulk of the capital improvement investments are in transportation over the next five years, to include pavement maintenance and management, mill and overlay reconstruction, and annual street reconstruction projects. Staff also reviewed costs for Avonlea, Antlers Community, and East Community Park projects which are anticipated to be included on a future bond referendum; as well as utility costs including improvements to the Michaud Park and CMF water towers and the conversion to a fixed-base water meter system.

The remaining facilities and equipment sections of the CIP will be presented at the August 24 work session meeting; the Council will also take a closer look at prioritization of these projects within the budget.

9. Lakeville Arenas/ Apex JPA

The City Council previously approved a contract with Apex Facility Solutions (APEX) for improvements to the Lakeville Arenas. The contract included design (\$239,680) and construction (\$7,693,605) for a total cost of \$7,933,285; and requires the City provide a “notice to proceed” before moving forward with any construction.

Based on an estimate provided by Northland Securities, the average debt service payment will be approximately \$540,000. Staff is recommending the City and ISD #194 enter into a Joint Powers Agreement (JPA) that would see both the debt/ debt-related costs be split evenly between both entities. The ISD board indicated they plan to approve the JPA at their August 11 Board meeting; subsequently the JPA would be brought to the City Council’s August 17 meeting for approval.

The Council directed staff to move forward with the JPA with ISD #194, and gave approval for APEX to proceed forward with construction pending school district approval of the JPA

10. Second Quarter Financial Update

Ms. Erickson provided an overview of the second quarter financial report which included revenue and expenditure highlights on the General, Communications, Liquor, and Utility Operating Fund's as compared to the 2019 year.

11. Anti-Litter Campaign

Council Member Volk expressed a concern in what she feels is an increase in litter within the City and wanted to have a discussion on some proactive measures staff and the community can take to encourage residents/ visitors not to throw trash on the ground.

The Council talked about focusing these education and awareness efforts towards youth by perhaps partnering with the local/ neighboring school districts, social media outreach, as well as working closely with the Lakeville Friends of the Environment and City communications' staff to push this message forward.

12. Items for Future Discussion

- Closer review of the CARES Act dollars, guidelines, and City's funding allocation
- Sale of the former Farm Show property
- Tour of the City's water system for Council education

13. Committee/ City Administrator Updates

Council Member Volk attended the Fire Relief Board meeting where members decided to postpone the annual Waffle Breakfast fundraiser this year to not impede on the re-opening of local restaurants/ businesses. Ms. Volk also provided an update on the DCC subcommittee which is currently considering the County picking up most of the fixed costs with the cities contributing to shared costs.

Council Member Hellier indicated the Liquor and Personnel Committees have been discussing the Assistant Manager position for Lakeville Liquors.

Mayor Anderson felt that it would be helpful to have a Lakeville Public Safety Committee meeting to discuss some of the police-related items that have come up in the news including the enforcement of masks, and how, and to what extent that would be policed. Mayor Anderson recently had a conversation with Angie Craig's office, and has sat in on several of the Governor's conference calls regarding Covid-19 related items including the requirement of wearing masks while indoors.

14. The meeting adjourned at 10:14 p.m.

Respectfully submitted,

Tamara Wallace, Deputy City Clerk

Douglas P. Anderson, Mayor

DRAFT

CITY OF LAKEVILLE
CITY COUNCIL MEETING MINUTES
August 17, 2020

Mayor Anderson called the meeting to order at 6:30 p.m. in the Council Chambers at City Hall. After a moment of silence, the Pledge of Allegiance to the flag was given.

Members Present: Mayor Anderson, Council Members Volk, Wheeler, Hellier, Lee

Staff Present: Justin Miller, City Administrator; Andrea McDowell Poehler, City Attorney; Jeff Long, Police Chief; Paul Oehme, Public Works Director; Daryl Morey, Planning Director; Charlene Friedges, City Clerk

3. Citizen Comments: None

4. Additional Agenda Information: None

5. Presentations/Introductions:

Pan-O-Prog Board member Paul Kaus announced that due to the continued uncertainty of the COVID-19 pandemic, the 2020 Panorama of Progress celebration has been cancelled.

6. Consent Agenda

Motion was made by Wheeler, seconded by Lee, to approve the following:

- a. Check register review
- b. Minutes of the August 3, 2020 City Council meeting
- c. Resolution No. 20-80 calling public hearing to certify unpaid utility charges, city code violations and false alarms and to assess delinquent streetlight charges
- d. Joint Powers Agreement with ISD 194 and notice to proceed for the Lakeville Arenas energy savings improvement project
- e. Resolution No. 20-81 calling public hearing on proposed assessments for Improvement project 20-04
- f. Resolution No. 20-82 authorizing the sale of vehicles
- g. Resolution No. 20-83 approving Glacier Creek final plat
- h. Professional Services Agreement with Conflict Resolution Center

- i. Set a special Council meeting to be held on August 31, 2020 to consider the Interstate South Logistics Park Third Addition
- j. Set a special council meeting to be held on November 13, 2020 to canvass election results
- k. Resolution No. 20-84 approving agreement with Dakota County for 2020 CARES Act Grant for Federal election funding
- l. Release of Development Contract for Kenyon Retail
- m. Contract with TreeBiz LLC for right-of-way tree inventory
- n. Subrecipient Agreement with Chart House Senior Living LLC for a contamination cleanup grant
- o. Resolution No. 20-85 authorizing the sale of abandoned property and city assets
- p. Resolution No. 20-86 calling public hearing on proposed assessments for Improvement Project 20-02
- q. Resolution No. 20-87 accepting donation from James H. Wilde to the Police Department
- r. Resolution No. 20-88 accepting donation from Lakeville Public Safety Foundation to the Police Department

Roll call was taken on the motion. Ayes – Volk, Wheeler, Anderson, Hellier, Lee

7. Metropolitan Airports Commission

Lindsay Reidt, representing the Metropolitan Airports Commission, requested Council approval of a conditional use permit to allow the construction of an aboveground fuel storage tank at Airlake Airport and a building setback variance to allow the tank to be setback 30 feet instead of 40 feet from the edge of the 200th Street roadway easement. The 2,500-gallon fuel storage tank will replace the existing tank located east of the maintenance building.

Motion was made by Wheeler, seconded by Lee, to approve findings of fact, a conditional use permit and a building setback variance to allow construction of an above ground fuel storage tank at Airlake Airport, 8140 220th Street W.

Roll call was taken on the motion. Ayes – Wheeler, Anderson, Hellier, Lee, Volk

8. COVID-19 City Operation Update

The City Administrator provided a COVID-19 city operation update.

9. Unfinished business None

10. New business: None

11. Announcements:

- Next regular Council meeting, Tuesday, September 8, 2020
- Special Council meeting, Monday, August 31, 2020
- Council work session, Monday, August 24, 2020

Motion was made by Wheeler, seconded by Hellier, to adjourn.

Roll call was taken on the motion. Ayes – Wheeler, Anderson, Hellier, Lee, Volk

The meeting adjourned at 6:51p.m.

Respectfully submitted,

Charlene Friedges, City Clerk

Douglas P. Anderson, Mayor

Local Market Update – July 2020

A RESEARCH TOOL PROVIDED BY THE SAINT PAUL AREA ASSOCIATION OF REALTORS®



+ 24.2%

+ 29.6%

+ 9.8%

Change in
New Listings

Change in
Closed Sales

Change in
Median Sales Price

Lakeville

July

Year to Date

	2019	2020	+ / -	2019	2020	+ / -
New Listings	161	200	+ 24.2%	1,174	1,233	+ 5.0%
Closed Sales	152	197	+ 29.6%	762	784	+ 2.9%
Median Sales Price*	\$365,000	\$400,900	+ 9.8%	\$369,000	\$392,600	+ 6.4%
Average Sales Price*	\$371,243	\$414,750	+ 11.7%	\$373,471	\$407,359	+ 9.1%
Price Per Square Foot*	\$149	\$156	+ 5.0%	\$148	\$156	+ 5.7%
Percent of Original List Price Received*	99.0%	100.2%	+ 1.2%	99.1%	99.3%	+ 0.2%
Days on Market Until Sale	45	47	+ 4.4%	58	50	-13.8%
Inventory of Homes for Sale	291	237	-18.6%	--	--	--
Months Supply of Inventory	2.6	1.9	-26.9%	--	--	--

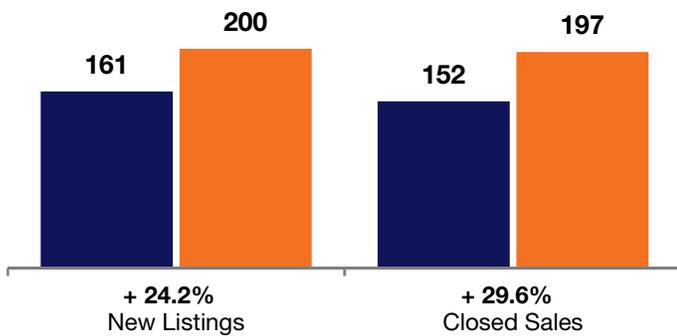
* Does not account for seller concessions. | Activity for one month can sometimes look extreme due to small sample size.

July

■ 2019 ■ 2020

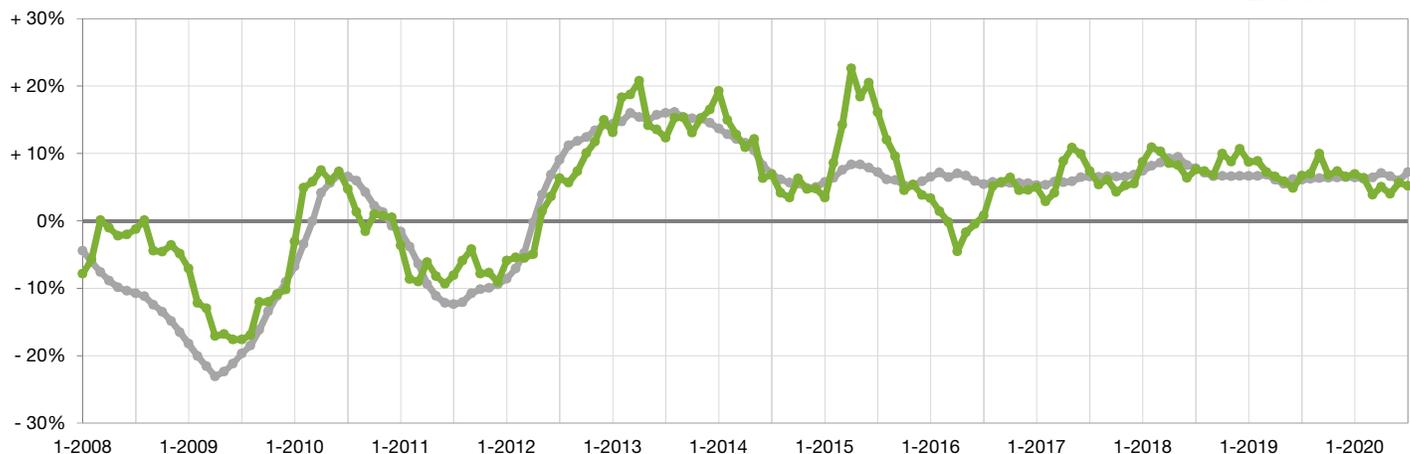
Year to Date

■ 2019 ■ 2020



Change in Median Sales Price from Prior Year (6-Month Average)**

16-County Twin Cities Region — Lakeville



** Each dot represents the change in median sales price from the prior year using a 6-month weighted average. This means that each of the 6 months used in a dot are proportioned according to their share of sales during that period.