



Weekly Update

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JUSTIN MILLER, CITY ADMINISTRATOR

DATE: JULY 26, 2019

“A loud voice cannot compete with a clear voice, even if it's a whisper.” – Barry Neil Kaufman

PLANNING

- A preliminary plat application and plans have been submitted by CNC Development III, LLC for the development of 24 single family lots on 13 acres of land located on the south side of 202nd Street (CSAH 50), west of Cedar Avenue (CSAH 23) and east of Hamburg Avenue.
- Preliminary and final plat applications and plans have been submitted by Airlake Development, Inc. for one commercial lot and one outlot on 21 acres located in the southeast corner of Cedar Avenue (CSAH 23) and Lakeville Boulevard (CSAH 50). In conjunction with the preliminary and final plat, U-Haul has submitted a conditional use permit (CUP) application and plans for a 40 foot tall commercial self-storage facility and interim use permit (IUP) applications and plans for the outdoor display of U-Haul trucks and trailers for rent and for the outdoor storage of recreational vehicles (RVs).

PUBLIC WORKS/ENGINEERING/UTILITIES/TRANSPORTATION

Infrastructure Projects

- **2019 Miscellaneous Roadway Repairs and Overlays**
 - The Contractor continued work on the organics facility at the Water Treatment Plant, including installing the concrete pad. The fence will be installed next week.
- **2019 Street Reconstruction**
 - Street project is generally on schedule even with all the rain delays.
 - www.lakevillemn.gov/884/2019-Street-Reconstruction-Project
 - Phase 1
 - The contractor will set up City PW walk throughs prior to wear paving on 8/1
 - Pond delta cleaning to be done prior to the wear paving
 - Phase 2
 - Guard rail install along Klamath is scheduled for 7/22 & 7/23
 - Crews will be onsite 7/24 raising gate valve and manhole iron
 - The contractor will set up City PW walk throughs prior to the 8/2
 - Phase 3
 - Wear course paving is scheduled for 7/29 & 7/30

- Boulevard restoration in the rural area is scheduled for 7/30 & 7/31
- Phase 4
 - Waiting for PW walkthroughs on the utility work and final wear paving
- Phase 5
 - Kenreel Ave, Kenosha Ave, 164th St sub-cutting operations and tolerancing scheduled for 7/26 & 7/27
 - Base coarse paving scheduled for 7/29
 - 166th St utility crews are working on water quality structure pipe work. The WCS will arrive mid-August
- Phase 6
 - Restoration crews are working to finish boulevard restoration
 - Utility crews will be raising iron starting 8/5
- Phase 7
 - Crews working on curbs and gutters and driveways starting 7/22
 - The reclaiming crew is scheduled for 7/30
- Phase 8
 - Waiting for Centerpoint to finish the gas piping installation
 - Concrete crews are tentatively scheduled for 8/5 to begin with curb and gutter work
- Phase 9
 - Utility crews are working on watermain re-bolts and storm sewer improvements
 - Concrete crews are scheduled to begin curb and gutter work starting 8/8
- **202nd Street (CR 50) Reconstruction**
 - www.co.dakota.mn.us/CR50Lakeville
 - County Road 50 is closed to traffic between Highview Avenue and Cedar Avenue to complete the Phase 2 improvements. This week the contractor began removing bituminous pavement and earthwork from the Phase 2 project area. Next week roadway grading and removals will continue, and storm sewer installation will begin in Aronson Park.
- **Hamburg Avenue Improvements**
 - lakevillemn.gov/878/Hamburg-Avenue-Improvement-Project
 - This week the contractor continued the roadway widening south of 205th Street, as well as completed the trail grading along the entire project corridor. Next week the contractor will begin utility installation (storm sewer, watermain, sanitary sewer) in Phase 2. To facilitate the utility installation, Hamburg Avenue will be closed to traffic during the day on Wednesday (7/31) and Thursday (8/1) between Hartford Way

(south) and 210th Street. A detour will be in place during the closure. Hamburg Avenue will re-open to traffic in the evening.

- **Dodd Boulevard and Flagstaff Avenue Roundabout**

- lakevillemn.gov/DoddFlagstaff
- The contractor completed pouring concrete curb and gutter and began pouring concrete sidewalk and medians. The contractor will complete concrete work next week and will begin site restoration and seeding.
- City staff and Police continue to monitor traffic conditions in the surrounding neighborhoods and modify traffic control measures as needed.

- **Dodd Boulevard and Glacier Way Traffic Signal**

- The traffic signal is operational. The County continues to adjust the signal timing to improve the efficiency of the intersection operations.
- This week Hy-Vee began construction of intersection improvements at Dodd Boulevard and Glasgow Avenue. This work includes modifying the intersection from a full access to a ¾ directional access in conjunction with the adjacent convenience store and gas station development.

- **Future Projects.** These projects are programmed for future construction in the City’s Capital Improvement Plan (CIP) and are currently in the design phase. Information is found at the project websites.

- **County Road 70 Reconstruction**

- www.highway70expansionproject.com

- **Dodd Boulevard and 179th Street Improvements**

- www.co.dakota.mn.us/Transportation/PlannedConstruction/CR9-179thSt
- An open house will be held on Thursday August 1st, 2019 from 4:00-5:30PM at the City’s Central Maintenance Facility. Preliminary design concepts will be shared at the open house to gather feedback from the public and adjacent property owners.

Streets, Fleet and Utilities Maintenance

- Streets continues to asphalt patch roads throughout the City.
- New street signs are being installed in the 19-02 project area.
- Streets removed storm debris trees and branches from the Saturday morning storm that blew down a few trees and many limbs.
- Streets is performing storm sewer inspections and maintenance.
- Fleet is continuing to perform annual DOT maintenance on commercial vehicles for the month of July.
- Fleet is performing daily maintenance repairs and services for all departments.
- Utilities staff have completed 649 water meter replacements in 2019.
- Utilities staff have completed 1,333 Gopher State One Call locate requests in July.

- The average water use for July is 8.38 million gallons per day. The peak day usage was 10.36 million gallons.
- The sanitary sewer lining project is 75% complete. The project has an anticipated completion date of 8-9-19.

Environmental Resources/Forestry

- Environmental Resources staff is preparing a grant application to the Met Council to expand the Irrigation Audit and Improvement Program that was started in 2018 with the Vermillion River Watershed JPO. The grant would allow additional HOAs to participate in the program. Currently there is high demand to be a part of the program. The program helps HOAs identify ways to conserve water.
- Annual maintenance continues on previously restored wetlands, buffers, woodlands, pollinator garden and raingardens. Over the growing season, contractors will be onsite 1 to 3 times to control noxious weeds and undesirable plants within these high valued areas. Treatment summaries from contractors are indicating all sites are doing well with very minimal noxious weed issues.
- Forestry finalized storm inspections and is overseeing contractor work related to storm damage on City conservation areas, outlets, and right of ways.
- The City’s contractor (Rainbow Treecare) started injecting 600 ash trees growing in City right of ways and Forestry continues to work on inventorying ash trees along streets
- Staff hosted the South Metro Forestry Work group to discuss EAB management strategies and planting trees via contractor issues
- Staff is receiving a high level of calls related to EAB and Japanese beetle concerns

PARKS AND RECREATION

Park Administration and Maintenance

- Staff is finalizing plans and specifications for grading of the skills area at the West Lake Marion Mountain Bike Trail. Staff will solicit quotes from contractors over the next two weeks with the project being completed by the middle of October.
- Staff replaced the ID signs at Steve Michaud and King Parks. Eagle Scouts are scheduled to complete the landscaping around the new signs during the month of August.
- Staff completed the site preparation for the Dodd Pointe Playground replacement. The contractor is scheduled to begin installation of the concrete curbing the first week of August.
- Staff started summer flail mowing in minimum maintenance areas throughout the parks system.
- City Council Members and staff participated in a groundbreaking ceremony last Saturday for the King Park Mini Golf Course. The project is expected to be completed in late fall.

Recreation and Heritage Center

- The Fall brochure was finalized and sent to print. Registration for new programs will be available on the City website August 1.
- Little Tykes Safety Camp was held with 49 youth ages 5-7 attending. We learned about fire safety, stranger danger, animal safety, crosswalk safety and self-defense. The kids also got to see all the equipment in the squad car and tour the firetruck. Thank you to Lakeville’s Police and Fire Departments for being an integral part of this program.
- The Family Campout will be held on Friday, July 26. Eleven families will join us at Casperson Park for a night of camping; including hot dogs, s’mores and activities for the kids.
- “Clear the Clutter” program was held at the Heritage Center with 27 attending. This was a collaborative program with the Dakota County Library.

Arts Center

- Tech week for the upcoming production of “The Nerd” has been going incredibly well. This production opens on August 2 and will run through August 11. For more information or to purchase your tickets please visit our [website](#).
- Staff has been working out final details for the 2019 Community Art Project in conjunction with the annual Art Festival. Artists for this year’s festival were also just announced [online](#).
- This week’s programs included: Handmade Jewelry, Kids on Wheels, Ladybug Pottery, rehearsals for “The Nerd” and “Frozen JR” and three sessions of adult pottery.

Upcoming Events:

2019/2020 Playbill: [Download \(PDF\) your copy today!](#)

COMMUNICATIONS

- *Sun Thisweek*: highlights the grand reopening of the Heritage Library and the Lakeville License Center on August 1, as well as safety camp and staff updates (including improvements at two parks).
- Work has started on the next wine & spirits annual sale catalog.
- We are creating materials for the rollout of the new hands-free cellphone law on August 1.
- We’ve filmed new Arts Center promos, as well as an upcoming Chat & Ride. We also have several new liquor store videos and promotions coming out shortly.
- Communications has stepped up our promotion of the King Park donations that are being matched by the Lakeville Rotary through August 4.
- In support of various events, we continue to provide content for articles in *Sun Thisweek*. If you have story ideas, please let us know and we’ll work with editorial to pitch them the stories. Our summer intern Alli has been taking on this activity. Her last day, sadly, will be August 2, when she heads back for her final undergrad year at Hastings College in Nebraska.
- Media productions
 - Weekly [Focus](#) on Lakeville

Reminders:

- Meetings of the Council:

* August 5, 2019	Regular Meeting	7:00 pm
* August 19, 2019	Regular Meeting	7:00 pm
* August 26, 2019	Work Session	6:00 pm

Informational Attachments:

- Police Department Weekly Report
- Fire Department Weekly Report
- Draft July 22, 2019 City Council Work Session Minutes
- July 17, 2019 Parks, Recreation and Natural Resources Committee Minutes
- July 18, 2019 Planning Commission draft minutes
- 2020 Budget Schedule



Lakeville Police Department Update

Sunday, July 14 – Saturday, July 20, 2019
1086 Calls for Services



449 TRAFFIC STOPS



62 SUSPICIOUS ACTIVITY



7 DOMESTICS



28 AUTO ACCIDENTS



21 THEFTS



2 CRISIS MENTAL HEALTH
16 WELFARE CHECK



36 ALARM BURGLAR
7 FIRE ALARM



9 FRAUD



35 ANIMAL CALLS



0 BURGLARY



42 MEDICALS



8 VANDALISM/DAMAGE
PROPERTY



0 DRUG ACTIVITY



2 CHILD PROTECTION



23 DISTURBANCES



1 DRUNKENNESS



5 MISSING PERSON



0 SHOPLIFTING

Note: Calls are reported as coded by dispatch. The actual incident description may differ.



Lakeville Police Department Update Sunday, July 14 – Saturday, July 20, 2019 Weekly Review

- Theft from Vehicle reported from:
 - 16XXX Duluth Trail
 - 18XXX Huntley Trail
 - 18XXX Huxley Avenue
 - 18XXX Hyla Avenue
 - 16XXX Innsbrook Drive
 - 16XXX Kenrick Avenue
 - 9XXX 201st Street West
- Responding to a Driving Complaint, a 54-year old male was arrested for 2nd Degree DWI after he failed sobriety testing and provided a .25 DMT.
- Theft reported from 19XXX Kenrick Avenue after a trailer was broken into.
- Theft of a mountain bike reported from 16XXX Pilot Knob Road.
- Theft of multiple cell phones and cash was reported from 20XXX Holyoke Avenue.
- Vandalism/Property Damage reported at 19XXX Ritter Trail. A vehicle window was broken out.
- Vandalism/Property Damage reported at 9XXX 215th Street West. The rear glass of a truck topper was broken out.
- Theft of tools reported from 16XXX Duskwood Trail.
- Arson reported at 20XXX Dodd Boulevard after a vehicle was set on fire.
- Responding to a Driving Complaint, Patrol located an impaired driver, on Glacier Way. The 46-year old male tested a .22. A prior incident made this a 1st Degree DWI.
- Mail Theft and Fraud reported from 9XXX 183rd Street West after mail was stolen from the victim's mailbox and checks were fraudulently cashed.
- Fraud Activity reported after the victim was scammed on Craigslist for \$500 concert tickets.
- Vandalism/Property Damage reported at 4XXX 165th Street West. A window was discovered with a bb gun hole through it.
- Traffic Stop, for driving with no headlights at 160th Street West and Cedar Avenue, resulted in the 3rd Degree DWI arrest of a 25-year old male. He failed sobriety tests and provided a .14 BAC.



Lakeville Fire Department Update
Monday, July 15 – Sunday, July 21
43 Calls for Service



FIRES
3



VEHICLE ACCIDENT
8



MEDICAL
11



HAZARDOUS
CONDITIONS
4



FIRE ALARMS
7



GOOD INTENT
10



FIRE PREVENTION
3



INSPECTIONS
10



SERVICE CALLS
0

CITY OF LAKEVILLE
CITY COUNCIL WORK SESSION MINUTES
July 22, 2019

1. Mayor Anderson called the meeting to order at 6:01 p.m. in the Marion Conference Room.

Members present: Mayor Anderson, Council Members Hellier, Lee, Volk, and Wheeler (arrived at 6:10 p.m.)

Members absent: None

Staff present: Justin Miller, City Administrator; Allyn Kuennen, Assistant City Administrator; Paul Oehme, Public Works Director; Zach Johnson, City Engineer; Jerilyn Erickson, Finance Director; John Hennen, Parks & Recreation Director; Tamara Wallace, Deputy Clerk

2. **Citizen Comments**

There were no citizen comments regarding non-agenda items.

3. **Transportation Update**

Mr. Oehme gave a transportation update on the following construction projects: Phase 1 of the County Road 50 roundabout which opened on time – currently working on phase 2, Dodd & Flagstaff roundabout, traffic signal at Dodd & Glacier Way, the County Road 9 Corridor Study, miscellaneous roadway projects, 2019 Street Reconstruction, Hamburg Avenue, the upcoming 2020 Street Reconstruction, and the County Road 70 project.

4. **CIP – Transportation, Utilities, Parks & Recreation, and Environmental Resources**

Ms. Erickson outlined the focus of this work session meeting which concentrated on the transportation, utility, parks and recreation, and environmental resources components of the Capital Improvement Plan (CIP). Each report included project descriptions, locations, revenues and expenditures, but did not yet include the financial impact on the levy or debt balances. The overall proposed costs of the projects are approximately \$150,000,000.

The Council reviewed the projects staff felt should be included in the upcoming CIP, and discussed: the three major park projects (Avonlea, Antlers, and East Community Parks), the park dedication fund balance, an outdoor performance stage, future parkland acquisitions, Municipal State Aid (MSA) for trail improvement projects, streets Overall Condition Index (OCI), the identification of development-driven projects, watermain extensions, improvements to the water tower logo, and lake management.

The Council also gave staff direction to prioritize safety improvements at the intersection of Dodd & 194th and maintaining all components of the current 2020 Street Reconstruction project.

The remaining facilities and equipment sections of the CIP will be presented at the August 26 work session meeting.

5. Second Quarter Financial Report

Ms. Erickson provided an overview of the second quarter financial report which included revenue and expenditure highlights on the General, Communications, Liquor, and Utility Operating Fund's as compared to the 2018 year.

6. Committee/ City Administrator Updates

Mr. Miller discussed upcoming changes to State legislation including the hands-free cell phone law which goes into effect August 1, new laws regarding residential speed limits, and requirements to provide a written fee estimate to contractors (specifically cell tower companies). The City Council, Planning Commission, as well as some City staff will be attending a bus tour tomorrow, July 23 at 5 p.m. The tour will include stops in Eden Prairie, Maple Grove, and St. Louis Park, and is intended to gain insight on transit oriented mixed-use developments as identified in the City's draft 2040 Comprehensive Plan.

The Mayor, Council Member Hellier, and Mr. Miller all attended the recent League of Minnesota Cities Conference held in Duluth, and reported the conference was well attended with great keynote speakers and break-out sessions.

Mayor Anderson discussed the recent Lakeville Personnel Committee meeting which now has sent the request to the State asking for a waiver on the current municipal compensation cap.

Mr. Kuennen also asked the Council to pass along any applicants they have in mind for the Technology Taskforce Committee. The application is currently available on the City of Lakeville's website until September 1; the taskforce will start meeting in the fall.

7. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Tamara Wallace, Deputy City Clerk

Douglas P. Anderson, Mayor

CITY OF LAKEVILLE
PARKS, RECREATION & NATURAL RESOURCES COMMITTEE
MEETING MINUTES
July 17, 2019

Committee Chair Swan called the meeting to order at 6:00 p.m. in the Lake Marion Conference Room

Members Present: Bob Swan, Lindsay Haneman, Nick Thompson, Jim Storms, Alternate Tom Goodwin

Members Absent: Patty Zuzek, Holly Weberg, Jeanne Peterson

Staff Present: Parks and Recreation Director John Hennen, Environmental Resources Manager Mac Cafferty, Recording Secretary Stella Eskelson

1. Approval of June 19, 2019 minutes

Minutes approved as written.

2. Citizen comments

No citizens present.

3. Staff Report

The groundbreaking for the Mini Golf Course at King Park is scheduled for July 20 at 10 a.m. This ceremony will be followed by the South Metro Miracle League's World Series game. The project is still seeking funding, construction is set to begin in August and is scheduled to be completed by late fall. Lakeville Liquors is promoting a donation campaign during the month of July for the project. The Lakeville Rotary has agreed to match the funds raised by Lakeville Liquors up to \$25,000.

Staff gave a recap of this year's Pan-O-Prog celebrations, turnout was strong for many events. Committee members provided feedback regarding their experience attending this year's festivities.

4. Summers Creek Preliminary Plat

This plat includes the development of 84 single family residential lots and 127 detached townhomes on 92.96 acres. Construction of two five-foot wide concrete sidewalk segments along local streets, an eight-foot wide bituminous trail along Hamburg Avenue and a ten-foot wide bituminous trails along both sides of 179th Street. The Park Dedication fee will be paid with the final plat. Two wetland areas were identified on the parcel as well as a water quality corridor, the developer is proposing to restore the water quality corridor and there will be no loss of wetlands. Of the 1,087 significant trees identified, 123 will be proposed to be saved.

Motion made by Goodwin, seconded by Thompson to recommend to City Council approval of the Summers Creek Preliminary Plat subject to the recommendations as presented in the July 12 Planning and Engineering reports.

Ayes: unanimous

5. Environmental Resources Second Quarter Update

Cafferty provided a quarterly update on Environmental Resources projects.

Citizen Assisted Monitoring Program: Staff along with participating residents have been collecting water samples to assess the water quality at Orchard, Marion, Lee, Valley, East and Kingsley Lakes. The results have been varied so far, some of the smaller lakes have been struggling due to warmer temperatures and fish populations contributing to pollution. Blue Earth Science has also been monitoring various lakes for invasive species, plant life and water quality. Zebra mussels were spotted again this year in Lake Marion.

Invasive Plant Treatment: 6.25 acres of curlyleaf pondweed were treated on Lake Marion and Orchard Lake in late April. This management strategy has proven effective in past seasons as opposed to harvesting the plants.

East Lake Carp Tracking: 113 carp were implanted with tracking devices to identify if carp migration is taking place into North Creek. The data will help Staff to determine how best to manage the carp population. Staff provided details around potential fish barriers that would prevent carp from accessing the North Creek tributaries. This program received partial funding from both the Vermillion River Watershed and Dakota County's AIS program.

Irrigation Audits: This program continues to gain interest, ten HOA's were interested in participating and four were able to participate. The audits identify actionable steps that HOA's can take to increase their irrigation system efficiency and improve water conservation. The City is partnering with the Vermillion River Watershed on this project.

Ritter Farm Park After Dark: This program is facilitated by Environmental Resources Specialist Ann Messerschmidt, this year's group was the largest with nearly 50 participants. The event includes an evening of identifying native frogs and owls from their calls, Staff was able to confirm the presence of Spring Peepers which are a good indication of the health of the wetland ecosystem.

Impact Academy at Orchard Lake: Environmental Resources Staff were invited to present on water quality, water conservation and students' roles in preserving local waters to approximately 100 K-5th grade students.

6. Other Business

Committee Member Swan notified Staff of some drainage issues on the outside of the Dodd Trail pickleball courts. The current direction of drainage interferes with the players' path to enter the courts and results in mud being tracked onto the west courts. Swan recommended the installation of a gravel pathway along the same route that would be less muddy and could potentially assist with drainage. Staff will follow up.

7. Announcements

The next committee meeting will be scheduled for August 21 pending there are no items for the August 7 meeting.

8. Adjourn:

Meeting adjourned at 6:47 p.m.

Respectfully submitted,
Stella Eskelson, Recording Secretary

**CITY OF LAKEVILLE
PLANNING COMMISSION MEETING MINUTES
July 18, 2019**

Chair Kaluza called the meeting to order at 6:00 p.m. in the Council Chambers at City Hall. The pledge of allegiance to the flag was given.

Members Present: Chair Pat Kaluza, Vice Chair Scott Einck, Jeff Witte, Jenna Majorowicz, Brooks Lillehei, Jason Swenson, Paul Reuvers, Ex-officio Mike Lamm

Members Absent: Karl Drotning

Others Present: Daryl Morey, Planning Director; Frank Dempsey, Associate Planner; Kris Jenson, Associate Planner; Christina Orłowsky, Project Engineer; Daniel Licht, The Planning Company; Penny Brevig, Recording Secretary

3. Approval of the Meeting Minutes

The June 20, 2019 Planning Commission meeting minutes were approved as presented.

4. Announcements

Mr. Morey stated that for Agenda Item 5, Gliori CUP, an updated Exhibit F showing bituminous surface for the parking lot was distributed at tonight's meeting.

Mr. Morey stated that the following items were distributed at tonight's meeting for Agenda Item 6, Summer's Creek:

- July 17, 2019 Parks, Recreation and Natural Resources Committee meeting motion
- Revised preliminary plat plans
- Suggested wording for an additional stipulation (#16)

Mr. Morey stated that the August 1st Planning Commission meeting will be cancelled due to lack of agenda items.

Mr. Morey reminded the Planning Commission about the bus tour taking place July 23rd at 5:00, which will include City Council, Planning Commission and City staff to tour transit oriented mixed use developments in three Twin Cities suburbs prior to the Corridor Mixed Use (CMU) land use designation being added to the City's Zoning Ordinance.

Mr. Morey indicated that a letter from the Met. Council was received on July 17th stating that our 2040 Comprehensive Plan was finally deemed complete.

5. Guido Giori

Chair Kaluza opened the public hearing to consider the application of Guido Giori for a conditional use permit to allow the following, located at 21225 Hamburg Avenue: A. Impervious surface area greater than 25% in the Shoreland Overlay District; and B. Multiple principal buildings on one lot of record.

Jim Connelly, Project Manager with APPRO Development presented an overview of the request. Mr. Connelly felt that the proposed layout has made this a more viable property.

Associate Planner Frank Dempsey presented the planning report. Mr. Dempsey stated that the subject property is a 4.74 acre parcel that abuts the South Creek tributary to the Vermillion River with one building and a paved parking lot with two driveway accesses onto Hamburg Avenue.

Mr. Dempsey indicated that the electronic copy that was posted on the City's website of Exhibit F showing the paved parking lot had the correct site plan and the paper copy that was included in the Planning Commission packet was a previous iteration. The correct paper copy of Exhibit F was distributed at tonight's meeting.

Mr. Dempsey stated that the one non-conforming condition is the parking of vehicles, trailers and other equipment on the unpaved surface on the west side of the property. This will be addressed with the construction of the proposed new building and paved outdoor storage area.

The conditional use permit will allow more than one principal building on a single parcel and an impervious surface area greater than 25% in the Shoreland Overlay District. The CUP will allow a maximum of 75% impervious surface area.

Mr. Dempsey reviewed the Zoning Ordinance criteria for the conditional use permit, which are reviewed in detail in the July 3, 2019 planning report.

Mr. Dempsey indicated that the site plan improvements include the construction of a sedimentation basin and infiltration basin along the south side of the property.

Mr. Dempsey explained that the final building floor plan for the new building will determine the total number of off-street parking spaces needed. A total of 56 parking spaces are shown on the proposed site plan.

Mr. Dempsey stated that Planning Department staff recommends approval of the Giori CUP for more than one principal building on the property and impervious surface area greater than 25%, and adoption of the Findings of Fact dated July 18, 2019, subject to the eight stipulations listed in the July 3, 2019 planning report.

Chair Kaluza opened the hearing to the public for comment.

There were no comments from the audience.

Motion was made by Swenson, seconded by Lillehei to close the public hearing at 6:10 p.m.

Voice vote was taken on the motion. Ayes - unanimous

Chair Kaluza asked for comments from the Planning Commission. Discussion points included:

- Commissioner Swenson expressed his support for the bituminous paved parking lot requirement of the Zoning Ordinance, which is shown on the revised Exhibit F. The previous iteration of Exhibit F identified asphalt millings, which does not meet Zoning Ordinance requirements, and would create loose pebbles that would run off into the trout stream. He was also glad to see the proposed stormwater improvements on the plans that will help protect the trout stream.
- Commissioner Lillehei asked Mr. Dempsey to explain the non-conforming condition of the parking lot.

Motion was made by Lillehei, seconded by Reuvers to recommend to City Council approval of the Guido Gliori conditional use permit for more than one principal building on the property and impervious surface area greater than 25%, and adoption of the Findings of Fact dated July 18, 2019, subject to the following eight stipulations:

1. The site shall be developed in accordance with the recommendations listed in the July 10, 2019 Engineering Division memorandum.
2. The site shall be developed according to the plans approved with the conditional use permit by the City Council.
3. All signage on the property shall comply with Zoning Ordinance requirements. A sign permit is required prior to installation of any signs on the property or buildings.
4. Exterior lights shall not be flood lights and shall be directed downward or shielded as required by the Zoning Ordinance.
5. Trash containers shall be stored inside the building or in a gated enclosure in compliance with Zoning Ordinance requirements.
6. A building permit shall be issued by the City prior to commencing construction of the second principal building.
7. Additional parking spaces shall be provided if required based on the occupancy of one or more of the principal buildings.
8. A signed stormwater maintenance agreement shall be submitted prior to City Council consideration of the conditional use permit.

Ayes: Swenson, Majorowicz, Lillehei, Kaluza, Einck, Witte, Reuvers

Nays: 0

6. Summer's Creek

Chair Kaluza opened the public hearing to consider the application of Summergate Companies for the following, located south of Dodd Boulevard (CSAH 9), west of

Cedar Avenue (CSAH 23) and east of Highview Avenue: A. Preliminary plat of 84 single family residential lots and 127 detached townhome lots to be known as Summer's Creek; and B. Zoning Map amendment to rezone a portion of the property from O-R, Office/Residential Transition District and C-3, General Commercial District to RM-1, Medium Density Residential District.

Ryan Bluhm, Civil Engineer with Westwood Professional Services and Gary Wollschlager with Summergate Companies, were in attendance to answer any questions that the Planning Commission may have.

Associate Planner Kris Jenson presented the planning report. Ms. Jenson stated that the developer of the Summer's Creek preliminary plat has applied to amend the Zoning Map for the areas zoned O-R, Office-Residential Transition District and C-3, General Commercial District, to RM-1, Medium Density Residential District which will be consistent with the 2040 Comprehensive Land Use Plan that guides this property for Medium Density Residential.

Ms. Jenson indicated that her July 12, 2019 planning report stated that all of the proposed detached townhomes will be slab on grade units. She stated that the detached townhomes are proposed to have basements, which will provide storm protection for these units.

Ms. Jenson reviewed the Summer's Creek preliminary plat. All of the single family lots meet the lot area, width and depth requirements of the RS-4 District. They also meet setback requirements for principal structures. The proposed unit lots have sufficient area to accommodate detached townhome units. The Summer's Creek preliminary plat has an average of just over 9,300 square feet per unit for the detached townhomes, which exceeds the minimum lot area per unit requirements of the RM-1 District.

The plans must be modified to move the proposed boulevard trees within the detached townhome blocks out of the public street right of way and onto the common area HOA lots.

Ms. Jenson reviewed the buffer yard setback requirements abutting the existing and future Dodd Boulevard/179th Street, which are explained in detail in the July 12, 2019 planning report. She indicated that the revised preliminary plat distributed at tonight's meeting includes Lot 16, Block 10, which may not be final platted until the adjacent Dodd Boulevard (CSAH 9) right of way is vacated. The following Stipulation #16 was recommended:

16. Lot 16, Block 10 may not be final platted until the adjacent Dodd Boulevard (CSAH 9) right of way is vacated.

There are seven outlots in the Summer's Creek preliminary plat. Outlots A-F will be deeded to the City and Outlot G will be retained by the developer for future development.

Ms. Jenson reviewed the proposed streets in the July 12, 2019 planning report along with additional detailed information outlined in the July 12, 2019 Engineering Division report.

Summer's Creek will be developed in at least two phases. The first phase is centered on the extension of Hamburg Avenue to Dodd Boulevard. The remaining phase(s) will be the single family homes in the southwest corner of the site and the detached townhomes on the east side of the site.

Ms. Jenson stated that staff recommends approval of the Summer's Creek preliminary plat and Zoning Map amendment, and adoption of the Findings of Fact dated July 18, 2019, subject to the amended 16 stipulations listed in the July 12, 2019 planning report.

Chair Kaluza opened the hearing to the public for comment.

Terry Storey, 17580 Haverhill Circle

Mr. Storey wanted the Dodd Boulevard re-alignment explained further.

Motion was made by Reuvers, seconded by Witte to close the public hearing at 6:26 p.m.

Voice vote was taken on the motion. Ayes - unanimous

Chair Kaluza asked for comments from the Planning Commission. Discussion points included:

- Project Engineer Christina Orlowsky explained the Dodd Boulevard re-alignment and the projected timeline.
- Commissioner Swenson commented that the Dodd Boulevard realignment has been planned for many years. He was glad this plat will help with the realignment by providing the necessary right-of-way.
- Commissioner Reuvers commented that the Zoning Map amendment makes sense and fits with the vision of the 2040 Comprehensive Plan.

Motion was made by Swenson, seconded by Einck to recommend to City Council approval of the Summer's Creek preliminary plat of 84 single family residential lots and 127 detached townhome lots and a Zoning Map amendment to rezone a portion of the property from O-R, Office/Residential Transition District and C-3, General Commercial District to RM-1, Medium Density Residential District, and adoption of the Findings of Fact dated July 18, 2019, subject to the following 16 stipulations, as amended:

1. Implementation of the recommendations listed in the July 12, 2019 engineering report.
2. Park dedication shall be satisfied with a combination of land dedication and cash contribution paid with the final plat for each development phase.

3. The developer shall construct 5-foot-wide concrete sidewalks as shown on the preliminary plat plans. The developer shall construct a bituminous trail along the east side of Hamburg Avenue south of the future Dodd Boulevard as shown on the plans. A cash escrow must be provided for the future construction of a sidewalk and trail along 175th Street.
4. Outlots A, B, C, D, E, and F shall be deeded to the City with the final plat.
5. Buffer yard landscaping shall be installed according to the approved landscape plan. A security for the buffer yard landscaping shall be submitted with the final plat. The lots abutting Dodd Boulevard (existing and future) must install sod to the side or rear property line and a \$1,000 per lot security will be required with the building permit.
6. The following lots shall have restricted driveway access:
 - Lot 1, Block 1 shall have driveway access from Hayes Avenue
 - Lots 1-10, Block 2 shall have driveway access from Hawksbill Drive
 - Lot 14, Block 5 shall have driveway access from 180th Street
7. All new local utilities and any existing overhead service utilities located on the property shall be placed underground.
8. The existing house, accessory structures, fence, well, and septic system must be removed with the development of this property.
9. A homeowner's association must be established for ownership and maintenance of the following lots:
 - Lot 18, Block 6
 - Lot 26, Block 7
 - Lot 41, Block 8
 - Lot 30, Block 9
 - Lot 16, Block 10
10. Detached townhomes must meet the exterior materials requirements of Section 11-58-21.C.4 of the Zoning Ordinance.
11. The developer must submit dimensioned floor plans for the detached townhome units to verify compliance with the minimum requirements for above grade floor area established by Section 11-17-13.D of the Zoning Ordinance.
12. Each detached townhome unit shall include an attached garage meeting the minimum width and area requirements of Section 11-58-21.D of the Zoning Ordinance.
13. Each detached townhome unit shall provide storm protection as required in Section 11-17-27 of the Zoning Ordinance.
14. The developer shall provide details to verify compliance with the landscape requirements of Section 11-58-21.K of the Zoning Ordinance.
15. All boulevard trees shown on the landscape plan must be relocated outside of the public right of way onto common lots maintained by the HOA.
16. Lot 16, Block 10 may not be final platted until the adjacent Dodd Boulevard (CSAH 9) right of way is vacated.

Ayes: Majorowicz, Lillehei, Kaluza, Einck, Witte, Reuvers, Swenson

Nays: 0

7. City of Lakeville

Chair Kaluza opened the public hearing to consider amendments to Title 10 (Subdivision Ordinance) and Title 11 (Zoning Ordinance) of the Lakeville City Code.

Planning Consultant Daniel Licht presented the planning report. Mr. Licht stated that review of the City's development regulations for 2019 will be completed in two phases. The first phase will address a general review of issues identified during review of development applications over the past year. The second phase will involve legislating ordinance amendments required to implement the 2040 Lakeville Comprehensive Plan.

Mr. Licht reviewed the following amendments that are listed in detail in the July 10, 2019 planning report.

- Prohibited animals
- Development fees
- Building type and construction
- Exterior finish materials
- Yard encroachments
- Storm shelters
- Off-street parking
- Fence construction
- Commercial/Industrial fences
- Land/Sea containers
- Signs (directional, temporary, office tenant, development, utility boxes, and dynamic display signs)
- Goats
- C-CBD District motor fuel facilities and car wash uses
- RM-1 District design and construction standards
- I-1 District commercial recreation
- P-OS District

Mr. Licht stated that City staff has prepared ordinance amendments related to the issues listed in Phase 1 of the 2019 update of the City's development regulations. City staff recommends approval of the proposed amendments, as presented.

Chair Kaluza opened the hearing to the public for comment.

There were no comments from the audience.

Motion was made by Lillehei, seconded by Swenson to close the public hearing at 6:46 p.m.

Voice vote was taken on the motion. Ayes - unanimous

Chair Kaluza asked for comments from the Planning Commission. Discussion points included:

- Chair Kaluza thanked Mr. Licht and City staff for their work on these amendments. He is in favor of all the updates and feels that they reflect what was discussed in their work session.
- Commissioner Witte agreed with Chair Kaluza and appreciated the collaborative effort and common sense approach with the amendments. He was also proud of the fact that Lakeville is one of two cities in the state that requires the storm shelters for slab on grade residential dwellings.
- Commissioner Swenson likes the modified storm shelter requirement, which reflects the creativity of the Springs at Lakeville apartment developer to meet the intent of the requirement.
- Commissioner Reuvers felt that clarification of the prohibited animals was important and that codifying development fees is critical.

Motion was made by Swenson, seconded by Lillehei to recommend to City Council approval of amendments to Title 10 (Subdivision Ordinance) and Title 11 (Zoning Ordinance) of the Lakeville City Code, as presented.

Ayes: Lillehei, Kaluza, Einck, Witte, Reuvers, Swenson, Majorowicz

Nays: 0

There being no further business, the meeting was adjourned at 6:52 pm.

Respectfully submitted,

Penny Brevig, Recording Secretary



2020 Budget & 2020-2024 Capital Improvement Program Adoption Calendar

May 8	Budget instructions provided to departments
May 17	Personnel requests due to HR (<i>Directors discuss with Justin prior to submitting to HR</i>)
June 10	Finance and HR prepare preliminary personnel budget
June 10-21	Operating budgets due from departments (see Exhibit A)
June 14	Deadline for Staff to complete updates to the following: <ol style="list-style-type: none"> 1) Transportation Plan 2) Utilities Plan 3) Parks & Recreation Plan 4) Environmental Resources 5) Equipment Replacement Plan (<i>includes Technology</i>) 6) Facilities Plan
July 1-15	Finance reviews draft CIP Plans and prepares Debt Study Analysis
July 22	Council Workshop – Review Draft Capital Improvement Plan (<i>Plans 1-4</i>)
June 24-July 23	Admin/Finance meetings with departments
July 31	Operating budgets due from Enterprise Fund budgets (water/sewer/environmental resources/streetlights/liquor)
Aug 19-23	Admin/Finance meetings with Enterprise Funds departments
August 26	Council Workshop: <ol style="list-style-type: none"> 1) Preliminary 2020 Budget/Tax Levy Discussion 2) Final 2020-2024 CIP (<i>Including Plans 5 & 6, Debt, Tax Impact</i>)
September 5	Planning Commission reviews CIP for compliance with Comp Plan; Adopt Motion.
September 9	Potential additional workshop to discuss preliminary levy/budget
September 13	Publish CIP Public Hearing Notice (<i>14-28 day notice on CIP, 10-28 on street recon bonds</i>)
September 16	Council Meeting – Adopt preliminary levy/budget and announce public budget hearing date
September 23	Council Workshop – Final 2020-2024 CIP Review
October 7	Council Meeting – Public Hearing on CIP / Street Reconstruction Plan; Adopt CIP & Street Reconstruction Plan
October 28	Council Workshop – <ol style="list-style-type: none"> 1) Budgets for Utility Funds and Liquor Fund (<i>5-year projections</i>) 2) 2020 Proposed Fee Schedule (including updated connection fees)
November 25	Council Workshop – Yearend Budget Preview and Final 2020 Budget/Tax Levy Discussion
December 2	Council Meeting – <ol style="list-style-type: none"> 1) Public Budget Hearing & Fee Ordinance Hearing; 2) Adopt 2020 Budget and Tax Levy; 3) Adopt 2020 Fee Schedule
December 16	4) Council Meeting – (<i>if needed</i>)