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# 2021

## WEEKLY UPDATE

**TO: HONORABLE MAYOR AND CITY COUNCIL**  
**FROM: JUSTIN MILLER, CITY ADMINISTRATOR**  
**DATE: JULY 23, 2021**

**“Most folks are about as happy as they make up their minds to be.” – Abraham Lincoln**

### PLANNING

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- A final plat application and plans have been submitted by KJ Walk for Pheasant Run of Lakeville 7<sup>th</sup> Addition, which consists of 114 single family lots located east of Pilot Knob Road (CSAH 31) and north of 179<sup>th</sup> Street.
- A sketch plan application and plans have been submitted by Tamarack Land Development for Lake Marion Commons, which proposes 30 row townhome units and 36 twinhome units on 17 acres located north of 205<sup>th</sup> Street and east of Kenrick Avenue.
- A conditional use permit application and plans have been submitted by Hampton Companies for a senior living memory care facility proposed in the northwest quadrant of 210<sup>th</sup> Street (CSAH 70) and Keokuk Avenue.

### PUBLIC WORKS

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#### Streets, Fleets, Constructions Services and Utilities

- Streets continues boulevard and ditch mowing, patching storm sewer inlets and other utility maintenance asphalt repairs, and completed all the new sign replacements in the 21-02 project.
- Fleet continues daily services and maintenance requests on many police squads and fire trucks, and summer maintenance equipment.
- Fleet is working drive train differentials on plow trucks that are in need of repairs and replacement.
- The Water Treatment Plant production is averaging 17.38 million gallons per day in this week.
- The DNR notified the City last Friday the state is in a severe drought warning. This triggered some actions in our Water Supply Plan. We are working with some of the largest irrigation users to reduce their usage during these conditions. The school districts and HOAs were receptive and are going to reduce or eliminate irrigation. The Communications Department has posted several social media messages encouraging conservation. Utilities staff is also out enforcing the irrigation ordinance. Most irrigation systems at City facilities are turned off.
- Utility staff is working on the annual sanitary sewer cleaning and televising.

## Environmental Resources/Forestry

- Staff is working with contractor for the new educational signs at the Valley Lake pollinator garden at the former beach site. Final drafts of the sign should be received in the next couple of weeks.
- Staff is working with Dakota Valley Recycling for final preparations for **THIS SATURDAY's** free paper shred event at the Central Maintenance Facility from 9 am to 1 pm (limit 4 bags/boxes per household). Open to all Dakota County residents.
- Forestry staff are responding to requests for oak wilt and Dutch elm disease inspections on private property and scouting for those conditions on city properties
- Staff are reviewing and creating new content for the Tree Preservation, Oak wilt pages and creating a new Tree Planting page that will serve as a resource for residents
- The GreenCorps member, with support from streets administrative staff, sent 5,000 letters to property owners who own ½ acre or more property in Lakeville encouraging them to make an EAB management plan. She has been fielding many calls from residents who have questions about EAB and how to make a plan. She is also continuing a project on outreach to commercial areas/businesses with ash trees to promote either removal and replacement or injections to protect their ash trees, in addition to inventorying ash in city outlots and determining whether treatment or priority removal is needed
- Staff are starting to make the 2022 ash removal list
- The tree inventory contractor (TreeBiz) continues to work their way through the city adding ROW (boulevard) trees to the mapped inventory system

## **PARKS AND RECREATION**

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### Park Administration and Maintenance

- The Greenridge playground replacement project started this week. Staff removed the old unit and graded the site for the new equipment and concrete curbing is scheduled for installation next week. Staff will continue to install drainage lines and complete rough grading outside of the container curb. The new playground is expected to open in late August.
- A Request for Proposal was sent to contractors for the replacement of the Greenridge Basketball Court. Upon receipt of the proposals staff will select a contractor and establish a schedule for the project.
- Staff completed plumbing repairs at Aronson and Antlers park restroom facilities.
- Staff are collecting asset data in Cartegraph which will assist the department in continuing to implement and utilize the software.

### Recreation and Heritage Center

- Bean Bags has been very popular among the active adults. We currently have 23 playing on the grass in front of the Heritage Center weekly.
- Co-Rec softball playoffs took place this week. Congratulations to Mac's for winning the regular season and the playoffs. Over the next few weeks, the Men's Softball League, Bocce League, Bean Bags League and our four Sand Volleyball Leagues will all be starting playoff games. The seasons were fun, and participants seemed happy to have playing opportunities this summer.

### Arts Center

- The 2021/2022 Playbill has been uploaded to the [LAAC Website](#). Mailed copies should be delivered at the beginning of August. Tickets are currently on pre-sale through the Arts Center’s website.
- Set construction was completed this week for the upcoming production of [Murder on The Nile](#) which will open July 30<sup>th</sup> and run through August 8<sup>th</sup>.
- Staff has begun work to prepare the grounds for the installation of the two new commissioned sculptures. Lighting, landscaping, and concrete work will all need to be completed before installation.
- Updates were started this week for two grant programs, one through the Minnesota State Arts Board and the other through the Small Business Administration.
- Rehearsals started this week for the upcoming production of [Shrek the Musical](#), opening August 19.

## COMMUNICATIONS

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- Sun Thisweek: features Lakeville Area Arts Center announces 2021/2022 season, water conservation ideas, blood drive, mattress recycling and National Night Out on Aug 3.
- The City-wide [Blood Drive is August 12](#) at Kenwood Trail Middle School. Please sign up.
- Dakota Valley Recycling is having a FREE shred event at the Central Maintenance Facility on Saturday, July 24, 9 a.m. to 1 p.m.
- Media productions:
  - Learn with Lakeville Liquors: [Gin!](#)
  - [Focus on Lakeville](#) (every Friday a new episode)
  - Puppet Wagon: [Week 4](#)
  - Planning Commission: [July 15](#)
  - Lakeville City Council: [July 19](#)
  - City Council [Wrap-Up](#)
  - Lakeville Public Works: [Street Reconstruction 2022](#)
  - Timelapse Keokuk: [May 3 to July 22](#)

### Reminders:

#### Meetings of the Council

- July 26, 2021                      Regular Meeting                      6:30 pm
- August 2, 2021 Taskforce Interviews    4:30 pm  
   Regular Meeting                      6:30 pm
- August 16, 2021 Taskforce Interviews    4:30 pm  
   Regular Meeting                      6:30 pm

### Informational Attachments:

- Police Department Weekly Report
- Fire Department Weekly Report
- Lakeville Liquors Weekly Report





# Lakeville Police Department Update

Sunday, July 11 – Saturday, July 17, 2021

## 667 Calls for Services



106 TRAFFIC STOPS



27 SUSPICIOUS ACTIVITY



4 DOMESTICS



17 AUTO ACCIDENTS



10 THEFTS



5 CRISIS MENTAL HEALTH  
10 WELFARE CHECKS



23 ALARM BURGLAR  
4 FIRE ALARM



6 FRAUD



21 ANIMAL CALLS



0 BURGLARY



41 MEDICALS



1 VANDALISM/DAMAGE  
PROPERTY



3 DRUG ACTIVIITY



9 CHILD PROTECTION



13 DISTURBANCES



3 DRUNKENNESS



2 MISSING PERSON



0 SHOPLIFTING



## Lakeville Police Department Update Sunday, July 11 – Saturday, July 17, 2021

### Weekly Review

Please note, if you have reviewed our Calls for Services, you'll see the Weekly Review doesn't include a comprehensive list of calls to which LPD responded. Incidents included here are based on severity, impact on public safety or other factors.

- Officers responded to a vehicle that struck a mailbox, at 17XXX Hickory Trail, and had a completely unresponsive driver slumped over. The 18-year-old male driver eventually woke and was clearly under the influence of alcohol. After failing SFST's, and providing a .13 BAC, he was arrested for 4<sup>th</sup> Degree DWI.
- Officers responded to a Suspicious Activity call at a construction site located at Hamel Drive and Headwaters Drive. A 28-year-old male and a 32-year-old male were found loading lumber into a conversion van and cited for Theft.
- Theft of a generator was reported from 17XXX Juniper Path.
- A Robbery was reported at 16XXX Dunfield Drive. The victim posted an item for sale on Facebook Market Place. Two suspects came to his home for the purchase. After the victim questioned if the money was counterfeit, one suspect pointed a gun at him, took the money back and left with the item.
- Theft of a catalytic converter was reported at 215<sup>th</sup> Street West and Holyoke Avenue.
- Theft of a trailer occurred at 21XXX Cedar Avenue.
- A 66-year-old male driver pulled out in front of a south-bound SUV on Dodd. Significant damage occurred to both vehicles, which required the Fire Department to use the jaws of life.
- Theft from Vehicle was reported at 7XXX 215<sup>th</sup> Street West. A purse was stolen.
- A 9mm handgun was found lying in a yard on Island Terrace and turned over to LPD. The weapon was previously reported stolen in one of our previous theft incidents.
- Patrol responded to a Traffic Accident at Ipava Avenue and 171<sup>st</sup> Street West. One of the drivers, a 40-year-old female, was under the influence. She provided a .26 BAC and was jailed for DWI.



Lakeville Fire Department Update  
Monday, July 12 – Sunday, July 18  
52 Calls for Service



FIRES  
0



VEHICLE ACCIDENT  
2



MEDICAL  
34



HAZARDOUS  
CONDITIONS  
2



FIRE ALARMS  
6



GOOD INTENT  
7



FIRE PREVENTION  
1



INSPECTIONS  
12



SERVICE CALLS  
1



# July 18 – July 24, 2021 Weekly Summary

July 1 - 19 Sales Summary						2020%	2019%
Heritage	\$430,250	2020	\$391,574	2019	\$347,580	Up 9.9%	Up 23.8%
Galaxie	\$398,030	2020	\$376,863	2019	\$331,067	Up 5.6%	Up 20.2%
Kenrick	\$325,962	2020	\$292,153	2019	\$300,677	Up 11.6%	Up 8.4%
Combined	\$1,154,240	2020	\$1,060,589	2019	\$979,325	Up 8.8%	Up 17.9%
July 1 - 19 Customer Count						2020%	2019%
Heritage	13,659	2020	12,051	2019	12,826	Up 13.3%	Up 6.5%
Galaxie	13,654	2020	12,272	2019	13,089	Up 7.5%	Up 4.3%
Kenrick	11,179	2020	9,590	2019	11,931	Up 16.6%	Down 6.3%
Combined	38,492	2020	33,913	2019	37,846	Up 13.5%	Up 1.7%
July 1 – 19 Sales Per Transaction						2020%	2019%
Heritage	\$31.52	2020	\$32.50	2019	\$27.11	Down 3.0%	Up 16.3%
Galaxie	\$29.16	2020	\$30.71	2019	\$25.30	Down 5.0%	Up 15.2%
Kenrick	\$29.16	2020	\$30.47	2019	\$25.20	Down 4.3%	Up 15.7%
Combined	\$30.00	2020	\$31.28	2019	\$25.88	Down 4.1%	Up 15.9%

In July of 2020 we were open limited hours.

Sales continue to be strong at all three stores. We continue to surpass 2020 numbers with ease! Keep up the fantastic customer service and thank you to everyone for their hard work and dedication to Lakeville Liquors!

## Staff Update

The Heritage, Galaxie and Keokuk locations are looking for part-time help. If you know anyone looking for a part-time job, let them know we are hiring. Our job applications can be found at [lakevillemn.gov](http://lakevillemn.gov).

Please welcome Scott Chisholm to the Galaxie team. We look forward to working with you soon, welcome to Lakeville Liquors.

We have posted for an Assistant Manager for the Keokuk location. The posting will close on July 28. Anyone interested in applying should visit [lakevillemn.gov](http://lakevillemn.gov). This posting is open to internal and external candidates.

We will be posting for a lead at Kenrick and Keokuk July 22-28. Anyone interested please watch for more information.





# July 18 – July 24, 2021

## Weekly Summary Continued...



### AUGUST FUNDRAISER

During the month of August, we will be fundraising for the Lakeville Fire Department. Our funds will contribute to a new rescue watercraft. We will be offering free Club memberships with a \$12 or \$24 donation. On Saturdays throughout the month, we will have fire engines and crew helping with carryouts from Noon - 1 p.m.

August 7 – Kenrick

August 14 – Heritage

August 28 – Galaxie (Free hot dogs from 11:30 a.m. - 1:30 p.m.)

### Keokuk Location Update

Our Keokuk location is coming along. We took a tour last week; walls are being built, brick is being put on the outside and it is starting to look like a liquor store. We will hopefully be open mid to late September. We are planning Grand Opening festivities and will let everyone know when and what will be happening. I hope you all can join us in celebrating the opening of our fourth store.



### Customer Service Tip

I was reading an article on Help Scout about customer service the other day and I came across something that we can all use right now with empty shelves and backordered products.

*Always use positive language*

*Positive language is a great way to avoid accidental conflicts sprung from miscommunication.*

*While the change is subtle, the effects are drastic.*

*Say one of your products is backordered for a month and you need to relay this information to a customer immediately. Consider the following responses:*

- *Negative language: "I can't get you that product until next month. It is backordered and unavailable at this time."*
- *Positive language: "That product will be available next month. I can place the order for you right now and make sure that it is sent to you as soon as it reaches our warehouse!"*

*Redirecting the conversation from negative to positive places focus on the proposed solution.*

*When the outcome takes center stage, it reduces the odds that customers will be upset.*

***"If opportunity doesn't knock, build a door."***

***-Milton Berle***



# Product Breakout

## Uptown Cocktails, 1.5 liter - \$20.99

- **Lemon Tea:** Made with real lemon juice – Lemon Tea is full of zesty citrus flavor and refreshing, crisp tea. This cocktail pairs perfectly with savory and smoky flavors. 13.9% ABV
- **Ruby Red Grapefruit:** Made with real fruit juice – Tart, citrus flavor of grapefruit. This crisp, fresh cocktail is packed with real grapefruit juice and natural flavors to serve up the perfect, subtly sweet sip. 13.9% ABV
- **Chocolatini:** Made with real cream – Pure cream and rich chocolate combine to create a smooth, decadent sip perfect for an after-dinner treat. 13.9% ABV

**Selling tip:** These are wine-based so customers can use their Wine or Premier Club discount when purchasing.



## Sip Shine, 4 pack/cans - \$19.99 per flavor

The roots of Sip Shine derived from a family vacation in Tennessee after realizing the lack of moonshine in the northern states. It was made to create an easier sipping shine with a Great Lakes region inspired sweetness.

- **Shine Berry Sweet Tea:** Sun-soaked inspired sweet tea with a delicious raspberry finish. This flavor goes great on its own, over ice or a sweet addition to any tea for your favorite spiked drink. 20% ABV
- **Arnold Shiner:** Enjoy it over ice or mix with tea and lemonade for your own Arnold Shiner spiked cocktail experience. 20% ABV
- **Razz-Berry Shinade:** Flavor profile is a tart lemonade flavor with a cool, sweet, raspberry finish. Enjoy it by itself on a hot day over ice or add a splash of orange juice for your very own Sex on the Beach. 20% ABV

